

Rector's Directive

number: 5/2021 – SR

**Doctoral Boards
of Doctoral Study Programmes
at the Slovak University of Technology in
Bratislava**

Date: 16 June 2021

Slovak University of Technology in Bratislava, Vazovova 5, Bratislava

In Bratislava, 16 June 2021

Number: 5/2021-SR

The Rector of the Slovak University of Technology in Bratislava (hereinafter the “STU” or the “University”) in accordance with § 54 (17) of Act No. 131/2002 Coll. on Universities, and on amendments and supplements to certain acts, as amended (hereinafter referred to as the “Act”), in connection with Art. 29 (7) through (9) of the STU Study Regulations, issues the following Rector’s directive and in accordance with Article 3 (1) (b) of Rector’s Directive No. 4/2013 – SR “Rules for Issuing Internal Regulations of the Slovak University of Technology in Bratislava” from the day 3 October 2013

**Doctoral Boards of Doctoral Study Programmes at the
Slovak University of Technology in Bratislava**

PART ONE
BASIC PROVISIONS

Article 1

(1) The Rector’s Directive “Doctoral Boards of Doctoral Study Programmes at the Slovak University of Technology in Bratislava” (hereinafter referred to as the “Directive”) sets out the procedure for establishing Doctoral Boards of those specializations in which the STU offers, organizes and ensures a university education within accredited doctoral study programmes (hereinafter also referred to “DBs”) and for the appointment of their members, determines the standing and activities of DBs in the process of preparation and carrying out studies, in the preparation and course of a dissertation examination, in the preparation of a defence and the defence of dissertations and in assessing the quality of doctoral study programmes, and regulates organizational and discussion regulations for DBs.

(2) Unless stated otherwise in this Directive, where the term “faculty” is mentioned, this shall also include the “University”; where a “dean” is mentioned in connection with doctoral study programmes conducted at a faculty, this shall also mean the “Director or head of another part of the STU which is not a faculty and provides a university education in doctoral study programmes” in association with doctoral study programmes carried out at the University; all of the above-stated phrases are relevant to the meaning of the provision in question, unless this is contrary to the nature of the given provision.

PART TWO
**ESTABLISHING AND ABOLISHING OF DOCTORAL BOARDS AND APPOINTING AND
RECALLING MEMBERS OF DOCTORAL BOARDS**

Article 2
Establishing and abolishing of Doctoral Boards

- (1) The Rector shall establish a Doctoral Board on the proposal of a dean after approval by the Scientific Board of the STU¹.
- (2) The dean shall request the establishing of a DB in a specialization in which the relevant faculty is authorized to create, implement and modify doctoral study programmes, after assessment of their compliance by the Council for the Internal System of Quality Assurance at the STU (hereinafter “ISQ Council”)².
- (3) A dean shall request the establishment of a DB in a specialization in which the STU has not yet been authorized to conduct doctoral study programmes, after the granting of accreditation by a decision of the Slovak Accreditation Agency for Higher Education (hereinafter the “Agency”)³ for a doctoral study programme, which will be provided at the relevant faculty. If a faculty creates a new doctoral study programme by the combination of two specializations⁴ and the STU does not yet have a DB for the respective combination of the two specializations, the dean shall request the establishment of a DB in a combination of two specializations in which the relevant doctoral study programme will be provided.
- (4) If in one specialization or, in a combination of two specializations at the STU,⁴ a study of two or more doctoral study programmes are provided at different faculties, the Rector shall establish, according to point 1 of this article, one DB covering all doctoral study programmes in the given specialization, or in a combination of two specializations. The application for the establishment of a DB is submitted by one of the deans after agreement of the deans of the affected faculties.
- (5) In the application for the establishment of a DB according to points 2 through 4 of this Article, the dean shall state whether an external educational institution will also take part in the provision of the relevant doctoral study programme⁵. A sample application for the

¹ Article 29 (8) of the STU Study Regulations.

² Art. 12 of Internal provision no. 6/2021, Council for the Internal System of Quality Assurance at the Slovak University of Technology in Bratislava.

³ § 30 (8) of Act no. 269/2018 Coll. on the Provision of Quality of Higher Education and on changes and supplements of Act no. 343/2015 Coll. on Public Procurements and on changes and supplements of certain acts, as amended

⁴ § 51 (5) of the Act.

⁵ § 54 (22) of the Act.

establishment of a DB, which also includes a list of persons proposed for appointment as members of the DB, forms Annex no. 1 of this Directive.

(6) An application for the establishment of a DB and proposed appointments as members of the DB shall be submitted to the Rector no later than three months from the date that a decision of ISQ Council under point 2, or the Agency under point 3 of this article, or from the date of creation of a new doctoral study programme in the combination of two specializations in accordance with point 3 of this Article, acquires force. The Rector shall submit a proposal for the establishment of a DB at the next meeting of the STU Scientific Board, but not before 14 days from the date of delivery of the application.

(7) The DB is established for the period of validity of accreditation of at least one of the doctoral study programmes which are in the competence of the relevant DB, but at the longest until the establishment of a new DB of the relevant specialization in the context of the next assessment of the internal quality system of the STU by the Agency.

(8) The deed of establishment of a DB shall be delivered to the relevant dean. The deed of establishment of a DB includes the DB's registered office, the doctoral study programmes covered by it, and a list of members of the DB. If a DB is established for a combination of two specializations, the list of DB members in the individual specializations is also given. After the election of a DB chairman according to Art. 4 (1) of this Directive, data on the chairman of the DB shall be added to the deed of establishment of the DB.

(9) If the Rector has established one DB for several doctoral study programmes in a given specialization or for a combination of two specializations provided at different STU faculties, the deed of establishment of the DB according to point 8 of this article shall state the doctoral study programmes and list the DB members. After the election of the DB chairman according to Art. 4 (2) of this Directive, data on the chairman of the DB and the registered office of the relevant DB shall be added to the deed of establishment of the DB. The DB's deed of establishment is delivered to the dean of the faculty at which the DB has its registered office, and at the same time the deans of the other relevant faculties are acquainted with this fact.

(10) If a faculty was granted accreditation for a doctoral study programme by a decision of the Agency³ or a faculty creates a new doctoral study programme in a specialization in which the STU is authorized to create such study programmes, and the STU has established a DB, the dean shall request the assigning of the new doctoral study programme to the already established DB and the addition of DB members. The dean shall send the application, according to the first sentence of this point, together with proposals for appointment as members of the DB, to the Rector within the time period pursuant to point 6 of this Article. A sample application for the establishment of a new doctoral study programme in the competence of an already existing DB and the addition of members of the DB form Annex no. 2 of this Directive.

(11) The deed of establishment of a new doctoral study programme in the competence of an already existing DB (point 10 of this article) issued by the Rector after approval by the STU Scientific Board shall be sent to the dean of the faculty where the relevant DB has its registered office; the document shall also contain a list of new DB members.

(12) The DB of a specialization that has ceased to fulfil its mission may be revoked and its members dismissed, namely:

- a) if the STU has cancelled all accredited doctoral study programmes in the relevant combination of two specializations⁶,
- b) if the STU has cancelled all accredited doctoral study programmes in the relevant specialization⁷,
- c) if the Agency has decided to cancel all study programmes in the relevant specialization⁸.

(13) The procedure for the abolishing a DB and recalling its members shall be subject to the same procedure as that for the establishing the DB and appointing its members.

(14) The organizational and administrative work connected with the activities of a DB is provided by the faculty where the DB is based. The dean of the relevant faculty is responsible for creating appropriate conditions for the fulfilment of the DB's mission¹ and the activities of its members.

Article 3

Appointing and recalling members of Doctoral Boards and membership in Doctoral Boards

(1) The Rector shall appoint and recall members of a DB. The members of DB are guarantors, usually also co-guarantors, of the doctoral study programmes⁹ that fall within its scope. Other members may be professors, associate professors, visiting professors, employees with the academic degree of DrSc, employees with the academic qualification degree I or IIa, or qualified experts from practice with a third degree university degree. One person may be a member of several DBs in line with point 9 of this article.

(2) The number of members of the DB, together with the chairman of the DB, shall be at least five. If the DB covers several doctoral study programmes, each study programme is

⁶ § 51a (2) of Act no. 131/2002 Coll. as amended.

⁷ § 51a (3) of Act no. 131/2002 Coll. as amended.

⁸ § 28 (4) of Act no. 269/2018 Coll. on the Provision of Quality of Higher Education and on changes and supplements of Act no. 343/2015 Coll. on Public Procurements and on changes and supplements of certain acts, as amended.

⁹ Art. 2 of the Internal Regulation no. 5/2021 Rules for the Staffing of Study Programmes at the Slovak University of Technology in Bratislava.

represented in the DB by a maximum of four members. If an external educational institution takes part in providing a doctoral study programme (study programmes), it shall be represented in the DB by at least one member.

(3) The dean of the faculty shall also submit, together with the application pursuant to Art. 2 (6) and (10) of this Directive or in (8) of this article, proposals for appointment as members of a DB. If an external educational institution takes part in providing a doctoral study programme, the dean shall forward to the Rector proposals for appointment as members of the DB from persons who are employed by the external educational institution for a determined weekly working time.

(4) A proposal for appointing a member of a DB according to point 3 of this article must contain the academic and pedagogical characteristics (APC) of the proposed member. A sample of a proposal for the appointment of a member of a DB forms [Annex no. 3](#) of this Directive.

(5) After approval of a proposal for appointing a member of a DB in the Scientific Board of the STU, the Rector shall appoint the member (members) of the DB, at most for the period of establishment of the DB according to [Art. 2 \(7\)](#) of this Directive.

(6) If a member of a DB is in the position of a visiting professor, his/her membership in the DB may be for a maximum period of his term of office as a visiting professor.

(7) Membership in a DB shall end:

- a) with expiry of the period for which the member of the DB was appointed pursuant to point 5 or 6 of this Article,
- b) with cancellation of the study programme to which the member of the DB was appointed,
- c) by cancellation of membership in the DB on the basis of a request of a DB member delivered to the Rector, on the day of his/her dismissal from the position as a DB member, without prior approval in the STU Scientific Board,
- d) by cancellation of membership in the DB on the proposal of the dean delivered to the Rector, on the day of removal of the member from a position as member of the DB, after approval of the proposal in the Scientific Board of the STU,
- e) with the death of the member of a DB.

(8) The Rector, after approval of the Scientific Board of the university, shall name a new member of the DB and do so for at most the period of establishing the DB according to [Art. 2 \(7\)](#) of this Directive in order to fill a free place after the termination of membership in the DB according to (7) (c) through (e) of this article. The dean will send the Rector a request to add members of the DB together with a proposal for the appointing a member of the DB to a vacant position. A sample of an application for adding members to a DB forms [Annex no. 4](#) of this Directive.

(9) A member of a DB for a specialization established pursuant to Art. 2 (1) of this Directive may at the same time be a member of the DB in combination of the relevant specialization with another specialization.

Article 4

Inaugural session of a Doctoral Board and election of a DB chairman

(1) The dean of the faculty where the DB is based, no later than one month after the delivery of the document on the establishment of the DB and the appointment decrees of the DB members, shall convene an inaugural session of the DB.

(2) If a DB is established for two or more doctoral study programmes provided at different faculties of the STU (Article 2 (9) of this Directive), the Rector or a person authorized by the Rector (usually a vice-rector) shall call an inaugural session of the DB, at which the DB members elect a DB chairman, no later than one month after establishing the DB. The registered office of such a DB is usually at the faculty that employs the chairman of the DB for the established weekly working hours, if the deans of the relevant faculties do not agree otherwise.

(3) At the inaugural session of the DB according to points 1 and 2 of this article, the dean of the faculty, the Rector, or a person authorized by the Rector shall hand over the appointment decrees to the DB members and take part in the election of the DB chairman by DB members.

(4) A DB member is lawfully elected as the chairman of the DB if he/she obtains an absolute majority of votes of all members of the relevant DB. After announcing the name of the elected DB chairman, the Rector shall appoint the chairman of the DB and invite him/her to initiate the activities of the DB.

(5) The chairman of a DB is appointed for a maximum of 6 years or the maximum period of membership in the DB pursuant to Art. 3 (5) or (6) of this Directive. Within one month from the day on which the period for which the chairman of the DB is appointed has elapsed, the Rector shall convene a meeting of the DB and will take part in the election of the new DB chairman. The chairman of the DB whose period of office has expired shall remain a member of the relevant DB and his/her membership ends in accordance with Art. 3 (7) of this Directive.

(6) The Rector is authorized to recall the chairman of the DB on the basis of a reasoned request of the dean, or deans of the relevant faculties, if this involves a DB operating for doctoral study programmes carried out at several faculties according to Art. 2 (4) of this Directive. A recalled DB chairman shall remain a member of the relevant DB and his/her membership shall expire in accordance with Art. 3 (7) of this Directive. Subsequently, the dean of the faculty where the relevant DB has its registered office or the Rector shall convene a meeting of the DB within one month from the day of the recall of the DB chairman and shall

take part in the election of a new DB chairman from among the DB members. The Rector shall appoint a new chairman of the DB in accordance with point 4 of this article.

PART THREE
ACTIVITIES OF DOCTORAL BOARDS

Article 5
General provisions

(1) The activities of a DB are determined by law. Through its activities and operations, a DB creates the prerequisites for quality assurance in carrying out doctoral study programmes falling within its scope. The scope of a DB established in accordance with Art. 2 of this Directive includes all accredited doctoral study programmes provided in the relevant specialization, or in the combination of two relevant specializations.

(2) With its activities and operations, a DB ensures the quality and international level of dissertation topics and sees to the quality and international level of scholarly or artistic creative activity of guarantors and supervisors. It ensures that the education of doctoral candidates is carried out in line with the Code of Ethics for STU employees and the Code of Ethics for STU students¹⁰.

(3) The DB for a specialization oversees the quality of the content of students' individual study plans (hereinafter "ISP") and monitors and evaluates studies in the course of preparation, implementation and proper completion of each individual study plan of a doctoral candidate (hereinafter "doctoral candidate")¹¹.

(4) Additional details regarding the activities of a DB during the implementation of study programmes, in the preparation and course of the dissertation examination and the preparation of a defence and the defence of the dissertation of each doctoral candidate which are not specified in this directive are specified in the STU Study Regulations.

(5) The chairman of a DB may establish working groups to ensure administrative activities related to the work of the DB. The composition and scope of the activities of the working group will be determined by the chairman of the DB upon its establishment. A working group may only be composed of members of the relevant DB and usually covers one study programme within the DB.

Article 6

¹⁰ Art. 3 through 5 of Internal provision no. 9/2021 Internal System of Quality Assurance of Doctoral Studies and the Slovak University of Technology in Bratislava.

¹¹ Art. 29 (9) of the STU Study Regulations.

Activities of Doctoral Boards during preparation of studies

- (1) Before the start of the admission procedure for doctoral studies, the university or faculty lists the topics of dissertations that can be applied for as part of the admission procedure¹². A supervisor is designated for each of the listed topics, who with his/her expertise, scholarly erudition and scientific and artistic creative activity guarantees the quality and international level of the dissertation topic¹³.
- (2) The supervisor submits the topics of dissertations through the Academic Information System (hereinafter referred to as the “AIS”) in both Slovak and English. The supervisor enters the proposed topics of the dissertations with their short annotations (maximum 200 words) at least 10 weeks prior to the last day intended for the submitting of applications for enrolment in doctoral study programmes. For the purpose of ensuring the quality implementation of a doctoral candidate’s ISP, together with the proposal of the topic, the supervisor can ensure the involvement of the doctoral candidate in international activities, ensure the support of the topic by other means and that the results of his/her scholarly or artistic creative activity meet STU standards¹⁴.
- (3) The chairman of a DB, on the basis of a statement of the DB, shall decide whether to recommend the proposed dissertation topic to the dean, taking into account the topicality of the topic, the specialization and the level of current pedagogical, academic and artistic creative activity of the supervisor.
- (4) The chairman of a DB, together with the proposed dissertation topics, will forward to the dean the thematic areas of the entrance exam and the proposed criteria for assessing the basic skills and prerequisites of applicants for successful completion of the study¹⁵. No later than 10 days before the date of the entrance examination, the chairman of the DB will send to the dean a proposal of at least a three-member examination board on the published topic of the dissertation.
- (5) The supervisor shall compile and submit for approval the ISP of a doctoral candidate to the DB¹⁶. The DB will comment on the doctoral candidate’s ISP no later than 3 weeks after it has been submitted by the supervisor. In case of non-approval of the doctoral candidate’s ISP,

¹² § 54 (5) of the Act.

¹³ § 54 (4) of the Act, Art. 5 of Internal provision no. 9/2021 Internal System of Quality Assurance of Doctoral Studies and the Slovak University of Technology in Bratislava.

¹⁴ Art. 5 (4) of Internal provision no. 9/2021 Internal System of Quality Assurance of Doctoral Studies and the Slovak University of Technology in Bratislava.

¹⁵ Art. 7 of Internal provision no. 9/2021 Internal System of Quality Assurance of Doctoral Studies and the Slovak University of Technology in Bratislava.

¹⁶ § 54 (8) of the Act.

the DB will provide comments and the supervisor will immediately take a stance on the DB's comments.

Article 7

Activities of Doctoral Boards in the course of studies

(1) A DB shall at least once a year (usually two months after the beginning of the academic year) assess the admission procedure, the course of doctoral candidates' studies and the level of quality assurance of the implementation of study programmes that fall within the scope of the relevant DB.

(2) During the provision of study, the subject of the assessment in particular is the fulfilment of the content of the doctoral candidate's ISP and the observing of the study schedule. The assessment is performed by the supervisor and submitted through the guarantor of the study programme to a meeting of the DB.

(3) The guarantor of the study programme submits information on doctoral candidates enrolled in the relevant doctoral study programme to the chairman of the DB no later than one month from the beginning of the academic year. The information shall be submitted in electronic form. In the scope of submitted information, he/she presents and assesses the evaluations of a doctoral candidate's ISP by supervisors, the level of their fulfilment and, if necessary, in cooperation with the Study Programme Board, proposes measures for raising the quality of study.

(4) When assessing the course of study, the study part and the scholarly part of the study are evaluated independently, focusing especially on the course of dissertation examinations, preparation and course of dissertation defences, the publication outputs achieved, responses to them and the international activities of doctoral candidates.

(5) The DB discusses the information provided by the guarantors of individual study programmes. It evaluates the level of fulfilment of the content of ISP of the doctoral candidates and the quality of the implementation of study programmes. In the scope of its evaluation, it proposes measures for removing the insufficiencies identified and increasing the quality of providing study programmes in line with a special internal regulation governing continuous monitoring, periodic assessment and periodic approval of study programmes, habilitation and inauguration proceedings and creative activity. Where justified, the DB approves the proposal of the guarantor of the study programme to complete the study, or the expulsion of a doctoral candidate from the study.

(6) The chairman of the DB submits the assessment to the dean in electronic form. In the event that the DB is established for two or more doctoral study programmes provided at different STU faculties (Article 2 (9) of this Directive), the chairman of the DB submits the

assessment to the deans of all affected faculties. The quality of implementation of the doctoral study is assessed by the Scientific Board of the STU or the Scientific Board of the Faculty once a year, usually as part of a report on the evaluation of the level of educational activity of the university or faculty.

(7) Periodic assessment of the quality of doctoral study programmes provided and an evaluation of their compliance with the standards for study programmes shall be performed by the ISQ Council in a period corresponding to their standard length of study¹⁷.

Article 8

Activities of Doctoral Boards during preparation of a dissertation defence and the dissertation defence itself

(1) A condition for the proper completion of the doctoral study programme is the passing of a dissertation examination and the defence of the dissertation¹⁸. The role of the DB in the preparation of the defence and the defence of the dissertation itself, if the doctoral candidate has met the requirements¹⁹, is as follows:

- a) the chairman of the DB, on the basis of the appointment of opponents by the guarantor of the relevant doctoral study programme, after approval by members of the DB, sends the proposal of at least two dissertation opponents to the dean within 2 weeks of receiving the doctoral candidate's file²⁰; after the appointing of opponents by the dean,²¹ the chairman of the DB submits to the administrative unit of the workplace where the doctoral candidate is enrolled the directory of institutions for sending the abstract in written or electronic form,
- b) the chairman and members of the examination commission for the defence of the dissertation are proposed by the DB chairman to the dean²².

(2) The dissertation defence procedure is regulated by Article 42 of the STU Study Regulations.

PART FOUR

ORGANIZATION AND DISCUSSION REGULATIONS OF DOCTORAL BOARDS

¹⁷ Art. 11 (5) of Standards for Study Programmes. Slovak Accreditation Agency for Higher Education. Art. 12 of Internal provision no. 6/2021 Council for the Internal System of Quality Assurance at the Slovak University of Technology in Bratislava.

¹⁸ § 54 (3) of the Act.

¹⁹ Art. 39 and 40 of the STU Study Regulations.

²⁰ Art. 41 (5) of the STU Study Regulations.

²¹ Art. 41 (8) of the STU Study Regulations.

²² Art. 41 (12) of the STU Study Regulations .

Article 10

Competencies of a Doctoral Board Chairman

The chairman of a DB in particular:

- a) represents the DB externally,
- b) manages and coordinates the activities of the DB,
- c) convenes, sets the agenda and conducts meetings of the DB.

Article 11

Rights and duties of members of Doctoral Boards

- (1) DB members have the right to be informed and to comment on the performance of each doctoral candidate's ISP.
- (2) DB members are obligated to take part in the work and meetings of the DB. A DB member cannot be represented by another person.
- (3) DB members may be appointed to the examination boards for an entrance examination²³, examination boards for the performance of a dissertation examination²⁴ and examination boards for the defence of a dissertation²⁵.
- (4) Any DB member may ask the Rector to cancel his/her membership in the DB; details are presented in Art. 3 (7) (b) of this Directive.

Article 13

Meetings of Doctoral Boards

- (1) A DB meeting shall be convened in writing or electronically by the DB chairman at least 14 calendar days before the date of the DB meeting. The DB meeting shall be chaired by the DB chairman or a DB member authorized by the chairman. The meeting of a DB may take place by video conference or other means of information and communication technology without the physical presence of its members.

²³ Art. 8 (3) of Internal provision no. 5/2013 Rules and Conditions for Acceptance to Study at Study Programmes of the First, Second and Third Degree at the Slovak University of Technology in Bratislava in the wording of Annex 1.

²⁴ Art. 36 (6) of the STU Study Regulations.

²⁵ Art. 43 of the STU Study Regulations.

- (2) A DB is quorum if at least 2/3 of its members are present.
- (3) Proposals of members and resolutions of a DB are adopted by public vote. In individual cases a DB may decide on a secret ballot.
- (4) Proposals and resolutions are adopted if an absolute majority of the present members of the DB vote for them. In the event of a tie, the vote of the DB chairman shall be decisive.
- (5) The chairman of the DB is obligated to ensure the preparation of minutes of each meeting of the DB, which is then delivered to all members of the DB in electronic form. The minutes from the DB's meetings are archived for 10 years at the DB's registered office in line with the internal regulations of the STU²⁶.
- (6) In justified cases, postal voting (*per rollam* voting) may be organized within the activities of the DB.
- (7) The proceedings of the DB shall not be public.

Article 13

TRANSITIONAL AND FINAL PROVISIONS

- (1) Lists of accredited doctoral study programmes and the validity of accreditations, lists of DBs and the period for which the relevant DBs have been established, lists of DB members and periods for which DB members have been appointed are published at the university and regularly updated via the AIS.
- (2) Doctoral Boards established according to regulations effective until 31 August 2021 shall remain valid until the establishment of Doctoral Boards in line with this Directive. This shall not apply if the Rector cancels a DB according to Art. 2 (12) of this Directive or if membership under this Directive expires for an individual member of the DB.
- (3) If some of the facts pursuant to Art. 2 (6) of this Directive occur before this Directive acquires force, the period according to Art. 2 (6) of this Directive shall be preserved.
- (4) The following Annexes are an inseparable part of this Directive:
 - a) [Annex number 1](#): Application for the establishment of a Doctoral Board for a specialization of a doctoral study programme.
 - b) [Annex number 2](#): Application for inclusion of a new doctoral study programme to an already established Doctoral Board and the addition of members of the Doctoral Board of the specialization of the doctoral study programme.

²⁶ Rector's Directive no. 6/2016-SR Registry order of the STU.

- c) [Annex number 3](#): Proposal for appointing a member of the Doctoral Board in the specialization of the doctoral study programme.
 - d) [Annex number 4](#): Application for the addition of members of the Doctoral Board in the specialization of the doctoral study programme.
- (5) Any changes and supplements to this Directive are possible only on the basis of numbered amendments to the Directive signed by the Rector.
- (6) Rector's Directive no. 2/2014-SR Doctoral Boards of Doctoral Study Programmes at the Slovak University of Technology in Bratislava, as amended by Appendices no. 1 and 2.
- (7) This Directive shall acquire validity on the day of its issue and shall enter into force on 1 September 2021.

Dr. h. c., prof. h. c., prof. Dr. Ing. Oliver Moravčík²⁷
entrusted with the function of the Rector

²⁷ this document is signed electronically

Slovak University of Technology in Bratislava (hereinafter referred to as "STU")

(name of the University part)

Request for establishment of a

doctoral board in a doctoral study programme specialization

In accordance with Article 2 (5) of Rector's Directive No. 5/2021- Doctoral Boards for Doctoral Study Programmes at the STU (hereinafter referred to as the "Directive"), **I request establishment of a doctoral board in the specialization**

***(name of the specialization/combination of two specializations)*.....**

.....

for the accreditation period of the doctoral study programmes which will be in the competence of the particular doctoral board, in any case until a new doctoral board is established in relation to the next assessment of the STU's internal quality system made by the Agency [[Article 2](#) (7) of the Directive].

Doctoral study programmes provided in the particular specialization which will be in the competence of the doctoral board:

1. ***(doctoral study programme name and ID, form of study, standard length of study, language)*.....**

The following external educational institution will participate in provision of the doctoral study programme: *(institution name)*/No external educational institution will participate in provision of the doctoral study programme.¹

2. ***(doctoral study programme name and ID, form of study, standard length of study, language)*.....**

The following external educational institution will participate in provision of the doctoral study programme: *(institution name)*/No external educational institution will participate in provision of the doctoral study programme.¹

3. ***(doctoral study programme name and ID, form of study, standard length of study, language)*.....**

¹ Select one of the options as appropriate

The following external educational institution will participate in provision of the doctoral study programme: *(institution name)*/No external educational institution will participate in provision of the doctoral study programme.¹

4. ***(doctoral study programme name and ID, form of study, standard length of study, language)***.....

The following external educational institution will participate in provision of the doctoral study programme: *(institution name)* /No external educational institution will participate in provision of the doctoral study programme.¹

Date.....

.....

signature of the dean of the faculty

Slovak University of Technology in Bratislava

(name of the University part)

List of persons proposed to be appointed as members of the doctoral board

in the specialization/combination of two specializations:

(name of the specialization/combination of two specializations)

.....

for the following doctoral study programmes¹:

1. ***(doctoral study programme name and ID)***
2. ***(doctoral study programme name and ID)***

Persons proposed to be appointed as members of the doctoral board:

for the specialization²:

No.	Title, name, surname	Workplace
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		

for the specialization:

No.	Title, name, surname	Workplace
1.		
2.		
3.		
4.		
5.		

¹ State the study programmes which will be in the competence of the particular doctoral board

² In the case of a combination of two specializations please state the proposed members for individual specializations separately

6.		
7.		
8.		
9.		

Date.....

.....

signature of the dean of the faculty

Approved by the STU Scientific Board on³:

.....

signature of the Chairman
of the STU Scientific Board

³ To be filled in and signed after it has been approved by the STU Scientific Board

Annex 2

to Rector’s Directive Rector’s Directive No. 5/2021- Doctoral Boards for Doctoral Study Programmes at the Slovak University of Technology in Bratislava

Slovak University of Technology in Bratislava (hereinafter referred to as “STU”)

(name of the University part)

Request for including a new doctoral study programme into the competence of an already established doctoral board and for adding members to the doctoral board

doctoral board in a doctoral study programme specialization

In accordance with Article 2 (10) of Rector’s Directive No. 5/2021-SR Doctoral Boards for Doctoral Study Programmes at STU, I request inclusion of the below-stated new doctoral study programme/programmes into the competence of the doctoral board and for members to be added to the doctoral board in the specialization

(name of the specialization/combination of two specializations)

doctoral study programme/programmes¹:

(doctoral study programme name and ID, form of study, standard length of study, language).....

The following external educational institution will participate in provision of the doctoral study programme: (institution name) /No external educational institution will participate in provision of the doctoral study programme.²

Date.....

signature of the dean of the faculty

¹ State the new study programme or programmes which will be in the competence of the particular doctoral board

² Select one of the options as appropriate

Slovak University of Technology in Bratislava

(name of the University part)

List of persons proposed to be added to the doctoral board

in the specialization:

(name of the specialization/combination of two specializations)

for the doctoral study programme/programmes¹:

(doctoral study programme name and ID)

registered office of the doctoral board: *(name of the University part)*

chairman of the doctoral board: *(titles, name, surname)*

Persons proposed to be added to the doctoral board²:

No.	Title, name, surname	Workplace
1.		
2.		
3.		
4.		
5.		
6.		

Date.....

signature of the dean of the faculty

Approved by the STU Scientific Board on³:

signature of the Chairman
of the STU Scientific Board

¹ State the new study programme or programmes which will be in the competence of the particular doctoral board
² In the case of a combination of two specializations please state the proposed members for individual specializations separately
³ To be filled in and signed after it has been approved by the STU Scientific Board

Annex 3

to Rector's Directive Rector's Directive No. 5/2021- Doctoral Boards for Doctoral Study Programmes at the Slovak University of Technology in Bratislava

Slovak University of Technology in Bratislava (hereinafter referred to as "STU")

(name of the University part)

Request for a member of a doctoral board to be appointed to a doctoral study programme specialization

prepared in view of Article 3 (4) of Rector's Directive No. 5/2021-SR Doctoral Boards for Doctoral Study Programmes at STU (hereinafter referred to as the "Directive")

of the specialization/combination of two specializations:

Name and surname, including titles:

.....

Employer's address:

Year of birth:.....

Period of membership in the doctoral board in accordance with Article 3 (5)/ (6) of the Directive⁴

.....

Scientific /artistic activities related to the specialization:

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.....

⁴ Select one of the options as appropriate, in the case as referred to in [Article 3](#) (6) state the term of office of the adjunct professor

Pedagogical activities:

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Date.....

.....

signature of the dean of the faculty

Annex 4

to Rector’s Directive Rector’s Directive No. 5/2021- Doctoral Boards for Doctoral Study Programmes at the Slovak University of Technology in Bratislava

Slovak University of Technology in Bratislava (hereinafter referred to as “STU”)

(name of the University part)

**Request for members to be added to a
doctoral board in a doctoral study programme specialization**

In accordance with Article 3 (8) of Rector’s Directive No. 5/2021-SR Doctoral Boards of Doctoral Study Programmes at STU (hereinafter referred to as the “Directive”), **I request members to be added to the doctoral board** in the specialization

(name of the specialization/combination of specializations)

registered office of the doctoral board: *(name of the University part)*

for the doctoral study programme/programmes³⁷:

(doctoral study programme name and ID, form of study, standard length of study, language)....

The following external educational institution will participate in provision of the doctoral study programme: *(institution name)* /No external educational institution will participate in provision of the doctoral study programme.³⁸

Date.....

.....

signature of the dean of the faculty

³⁷ State the study programme or study programmes for which new members of the doctoral board should be appointed

³⁸Select one of the options as appropriate