



Internal Regulation

No. 2/2023

**Statute
of the Slovak University of Technology
in Bratislava**

Date: 01 February 2023

February 2023

Slovak University of Technology in Bratislava, Vazovova 5, Bratislava

In Bratislava on 01 February 2023

No. 2/2023

The Slovak University of Technology in Bratislava in accordance with section 15, par. 1(a) of Act No. 131/2002 Coll. on Higher Education, and on the Amendment and Supplementation to Certain Acts, as amended, after approval by the Academic Senate of the Slovak University of Technology in Bratislava on 01 February 2023 and after registration by the Ministry of Education, Science, Research and Sport of the Slovak Republic

issues

the following internal regulation

STATUTE

of the Slovak University of Technology in Bratislava

PREAMBLE

Representatives of the academic community of the Slovak University of Technology in Bratislava,

building on the tradition of technical education, the foundations of which were laid with the establishment of the Mining Academy in Banská Štiavnica in 1762, being aware of the public function and mission of the Slovak University of Technology in Bratislava,

confirming its secular, pluralistic character independent of any ideological, political or economic orientation,

in accordance with the principles of humanism and democracy, emphasising its primary purpose, which is the provision of higher education and the pursuit of science, research, development and the arts,

guaranteeing freedom of expression, association and assembly so that all of its components can fully contribute to democratic life,

carrying out its activities in accordance with the principles of environmental sustainability, health and safety at its workplaces,

guaranteeing university teachers, researchers and artists full freedom and autonomy in the field of teaching, research and artistic activities, while respecting their legal statuses,

being guided by the highest ethical standards,

promoting the integrity of research in accordance with the principles of the European Charter for Researchers

through its representatives in the Academic Senate of the Slovak University of Technology in Bratislava,

have agreed on the following Statute of the Slovak University of Technology in Bratislava:

**Part I.
Recitals**

Article 1
Basic Provisions

- (1) The Statute of the Slovak University of Technology in Bratislava (hereinafter referred to as the “STU Statute”) is an internal regulation of the Slovak University of Technology in Bratislava (hereinafter also referred to as “STU”) issued in accordance with Act No. 131/2002 Coll. on Higher Education, and on Amendment and Supplementation to Certain Acts, as amended (hereinafter also referred to as the “Act”).
- (2) The STU Statute regulates in particular:
 - a) the name and registered office of STU and the name of the legal predecessor thereof,
 - b) the basic organizational structure of STU,
 - c) provisions on STU bodies and the system of academic self-government, including the conditions under which STU collective bodies are authorised to exercise the powers of the collective faculty bodies,
 - d) basic characteristics of the higher education system and the system of further education provided by STU,
 - e) framework conditions for admission to study, including the method of determining the number of applicants admitted to STU,
 - f) framework study conditions for foreigners at STU,
 - g) framework provisions on tuition fees and study-related fees,
 - h) framework provisions on social support of STU students,
 - i) more detailed definition of the academic rights and obligations of STU students,
 - j) rules for the use of academic insignia and the performance of academic ceremonies at STU,
 - k) basic principles of employment relations at STU and its faculties,
 - l) internal rules of STU management including rules for conducting business activities,
 - m) rules for the exercise of faculty competences in matters performed on behalf of STU,
 - n) procedure of approving the internal quality assurance system for higher education at STU.

Article 2
Name and Seat of STU

- (1) The Slovak University of Technology in Bratislava is a public university higher education institution.
- (2) The full name of STU is the Slovak University of Technology in Bratislava. The abbreviated name of STU is STU in Bratislava, both in Slovak and English languages. The abbreviation is STU both in Slovak and English languages.

- (3) The seat of STU is at Vazovova 5, 812 43 Bratislava, Slovak Republic.
- (4) STU is the legal successor of the state technical college of Dr. Milan Rastislav Štefánik established in Košice on 08 July 1937¹ and the Slovak Technical University established in Bratislava on 04 August 1939². With effect from 01 April 1991 the name “Slovak Technical University in Bratislava” was changed to the “Slovak University of Technology in Bratislava”³.

Article 3 Mission of STU

- (1) STU’s mission is to contribute to the development of education, knowledge and science in accordance with the needs of society, to develop knowledge, skills, wisdom, creativity, critical thinking and the good of people, to help create a complex personality of students and thus contribute to the development of a knowledge-based society. The subject-matter of the core activity of STU is to accomplish this mission.
- (2) STU in particular:
 - a) develops, protects and spreads human knowledge through educational, research, development, artistic and other creative activities,
 - b) prepares professionals with the highest education in engineering, technological, informatics, technical-economic and technical-artistic fields, with high moral principles, civil and social responsibility,
 - c) enables the update, renewal, extension and further deepening of knowledge in the context of further education,
 - d) contributes to the long-term sustainable development and improvement of society as a whole.
- (3) STU accomplishes this mission by
 - a) providing, organising and delivering education in study programmes of all three degrees (Bachelor, Engineer/Master and Doctoral),
 - b) creating conditions and doing independent scientific research and artistic activities,
 - c) creating the conditions for making available and spreading newly created and mediated knowledge and works of art,
 - d) providing study opportunities in study programmes implemented as interdisciplinary studies,
 - e) providing, organising and arranging education in joint study programmes in cooperation with other universities, including those based outside the Slovak Republic,
 - f) providing, organising and delivering education for high added-value jobs in the field of knowledge economy,
 - g) providing, organising and arranging further education opportunities and training for teaching and professional staff,

¹ Act No. 170/1937 Coll. of 25 June 1937 on the Establishment of the Technical University in Košice.

² Act No. 188/1939 Coll. of 25 July 1939 on the Slovak Technical University.

³ Act No. 93/1991 Coll. on the Change of Name of the Slovak Technical University in Bratislava.

- h) educating students based on the values of democracy and humanism and by guiding them towards tolerance, creative, critical and independent thinking and a healthy self-esteem,
 - i) cooperating with domestic and foreign institutions in both the academic and the non-academic sectors.
- (4) STU shall be entitled to award academic degrees to graduates of the relevant study programme, scientific-pedagogical degrees and artistic-pedagogical degrees.
- (5) STU provides applicants for study, students and other persons with information and advisory services about the study and the possibility of finding employment after graduation.

Article 4 Long-term Strategy of STU

- (1) The tasks resulting from STU's mission are regulated in more detail in the document "Long-term plan of educational, scientific and research, artistic, development and other creative activities of STU in Bratislava" (hereinafter referred to as "STU's Long-term Strategy").
- (2) STU's Long-term Strategy is approved by STU's Administrative Board after discussion in STU's Scientific Board and after being approved by STU's Academic Senate.
- (3) STU's Long-term Strategy is usually updated once every 3 years.

Article 5 Academia, Academic Freedoms, Academic Rights and Academia

- (1) STU's academic community consists of STU staff and STU students. STU staff of the academic community consist of university teachers, researchers and artistic workers employed by STU for a fixed weekly working time. STU students are a part of the STU academic community.
- (2) At STU, academic freedoms and academic rights are guaranteed as set out in the law⁴.
- (3) The academic freedoms and academic rights under point 2 shall be exercised in compliance with the principles of democracy, humanity, and law and order.
- (4) Considering individual abilities, STU ensures gender equality and equal opportunities, enhances the protection of its students and employees, and actively ensures the prevention of any form of physical or psychological violence and direct and indirect discrimination.
- (5) In accordance with the principle of equal treatment, discrimination due to age, sex, sexual orientation, marital status or family status, race, colour, disability, language, political opinion or other opinion, membership in a minority, religion or belief, trade union activity, national or social origin, property, birth or other status shall be prohibited.

⁴ section 4, par. 1 of the Act.

- (6) The inviolability of STU's Academia is guaranteed in order to ensure academic rights and academic freedoms, unless there is a threat to life, health or property, or in cases of natural disaster.
- (7) Academia means the premises defined by immovable property that STU owns, administers, keeps in lease or where the mission and main objectives of STU and its faculties are achieved. The Rector can permit law enforcement bodies entry into the Academia.

Article 6 Legal Status of STU

- (1) STU is a legal entity⁵ acting on its own behalf in legal relations.
- (2) The Rector is the statutory body of STU.
- (3) The bodies of STU faculties shall be entitled to decide and act on behalf of STU in matters provided for by the law and the STU Statute.
- (4) STU shall be entitled under the law⁶ to carry out business activities related to its educational, research, developmental and artistic activities or other creative activities aimed at more efficient use of human resources and property.
- (5) The faculty is a separate operating unit for procurement purposes.

Part II. Organisational Structure of STU

Article 7 STU Structure

- (1) STU consists of the following divisions:
 - a) faculties,
 - b) other pedagogical, research, development, artistic, economic and administrative, and information workplaces (hereinafter referred to as the "University Workplaces"),
 - c) special-purpose facilities.
- (2) STU divisions can be established, merged, ordered to merge, divided and dissolved by the Rector subject to the consent of the Academic Senate of STU and subject to the opinion of STU's Administrative Board; this also applies to any change of name or a change of the seat of the STU division.

Article 8 STU Divisions

- (1) Faculties are the divisions of STU that help accomplishing STU's mission and participate in the fulfilment of its main objectives. STU faculties pursue the

⁵ section 2, par. 1 of the Act.

⁶ Section 18 of the Act.

development of fields of study and study programmes within these fields; they carry out research, development, artistic or other creative activities.

- (2) The status and scope of self-governing competence of the faculties and its bodies are regulated by the law⁷, internal regulations of STU and internal regulations of faculties.
- (3) The status, organizational structure, scope, details of organization, management and activities of university workplaces and special-purpose facilities are regulated by the internal regulations of STU⁸ and organizational regulations of university workplaces and special-purpose facilities.

Article 9

Principles for Determining the Number and Structure of Job Positions

- (1) The number and structure of job positions (systematisation of jobs) of each STU division is based on the needs of its objectives.
- (2) The systematisation of job positions is proposed
 - a) as regards a faculty, by its Dean, subject to discussion in the faculty's Academic Senate,
 - b) as regards a division of STU that provides higher education, however, it is not a faculty, but its director,
 - c) as regards the Rector's Office of STU and other STU divisions except for points a) and b), by the Bursarand approved by the Rector.
- (3) The number and structure of job positions are determined based on the main activities of STU, namely educational, scientific research and artistic activities.
- (4) The number and structure of positions providing education in the corresponding Bachelor, Engineer or Master and Doctoral study programme is based mainly on the need to provide lectures and other lecturing activities, such as seminars, laboratory work, projects and theses.
- (5) The number and structure of positions in STU divisions that do not provide education are based on the need to ensure the performance of STU activities.

Part III.

Academic Self-Government of STU

Article 10

Scope of Self-governing Competence of STU

- (1) The self-governing competence of STU includes:
 - a) internal organisation,

⁷ Section 22 of the Act.

⁸ Organizational Regulations of the Slovak University of Technology in Bratislava.

- b) specification of the number of applicants to be admitted to study, determining the conditions of admission to study and decision-making in the admission procedure,
 - c) creation and implementation of study programmes,
 - d) organization of studies,
 - e) decision-making about matters relating to the academic rights and responsibilities of the students,
 - f) specification of the focus and organisation of research, developmental or artistic activities, and other creative activities,
 - g) conclusion, amendment and cancellation of employment relationships and specification of the number and structure of job positions at STU,
 - h) awarding of the scientific-pedagogical title or the artistic-pedagogical title of “Associate Professor” and “Professor”,
 - i) cooperation with other universities, other legal entities and individuals, including foreign ones,
 - j) election of members of STU’s academic self-governing bodies,
 - k) economic management of STU and disposal of its property in accordance with the law and the STU Statute,
 - l) specification of the amount of the student contribution to cover a part of their study costs (hereinafter referred to as “Tuition Fee”) and study-related fees.
- (2) The academic self-government of STU is based on the academic community of STU, which elects and dismisses members of the Academic Senate of STU.

Article 11 STU Bodies

- (1) The academic self-governing bodies of STU are:
- a) Academic Senate of STU,
 - b) Rector,
 - c) Scientific Board of STU,
 - d) Disciplinary Commission of STU for Students (hereinafter referred to as “STU’s Disciplinary Board”).
- (2) Other STU bodies are:
- a) Bursar,
 - b) Administrative Board of STU,
 - c) Ethics Commission of STU,
 - d) Internal System of Quality Assurance Board at STU.
- (3) Members of STU’s collective bodies are obliged to attend meetings of STU bodies to which they have been elected or appointed.
- (4) The activities of the academic self-governing bodies and other bodies are administratively and materially covered by STU from its own funds. Academic self-governing bodies and other bodies shall be entitled to use the facilities of STU and its faculties as needed for their activities free of charge.

Article 12

Academic Senate of STU

- (1) The Academic Senate of STU is a body of academic self-government of STU. The status of the Academic Senate of the STU is regulated by law⁹.
- (2) The Academic Senate of STU consists of representatives elected from the academic community of STU.
- (3) The Academic Senate of STU consists of both staff and students. Members of the staff of the Academic Senate of STU are elected by secret ballot in elections by members of the staff of the academic community. The students in the Academic Senate of STU are elected by secret ballot in elections by the students of the academic community.
- (4) The election of members of STU's Academic Senate, the election of substitutes and election upon termination of office prior to the expiration of the term of office shall be governed by an internal regulation of STU¹⁰.
- (5) Each faculty is represented in the Academic Senate of STU by the same number of members. The STU division that provides higher education, however, is not a faculty but is represented in the Academic Senate of STU by one employee and one student.
- (6) The office of a member of the Academic Senate of STU cannot be combined with the office of Rector, Vice-Rector, Bursar, Chancellor, Dean, Vice-Dean, Secretary of the faculty or director of any STU division that provides higher education, however it is not a faculty.
- (7) The term of office of STU's Academic Senate of members is four years.
- (8) STU's Academic Senate and members thereof are accountable for their activities to the academic community of STU. While performing their duties, the members of STU's Academic Senate are bound only by their knowledge, conscience, generally binding legal regulations and valid internal regulations of STU, while keeping in mind the interests of STU as a whole.
- (9) STU shall take into account the performance of tasks arising from STU's Academic Senate member's office in the context of his/her work or study duties. STU may not sanction members of STU's Academic Senate or other persons in connection with the activities they perform or have performed for STU's Academic Senate.
- (10) The Presidency of STU's Academic Senate is a collective body of STU's Academic Senate, which performs acts needed to ensure the proper operation of STU's Academic Senate.
- (11) The organizational structure, the method of establishing the bodies, the rules of procedure of STU's Academic Senate and its bodies are regulated by the internal regulations of STU¹¹.
- (12) Membership in STU's Academic Senate ceases if any of the facts specified in the law occurs¹².

⁹ section 8 of the Act.

¹⁰ Rules of Elections to the Academic Senate of the Slovak University of Technology in Bratislava.

¹¹ Rules of Procedure of the Academic Senate of the Slovak University of Technology in Bratislava.

¹² Section 8, par. 6 of the Act.

- (13) If the membership of an STU Academic Senate member ceases prior to the end of the term of office pursuant to section 8 par. 6 (b) to (j) of the Act, a substitute shall take his/her place; if no substitute is available, the relevant part of the academic community elects a new STU Academic Senate member to fill the vacancy. The term of office of the substitute and a new STU Academic Senate member lasts until the end of the term of office of the member whose membership ceased.
- (14) In case of suspension of any STU Academic Senate student member according to the Act¹³, an elected substitute becomes a new STU Academic Senate member for the period of suspension, while the method of election shall be regulated by an internal regulation of STU¹⁰.
- (15) The competence of the Academic Senate of STU is regulated by the Act¹⁴ and the STU Statute.
- (16) STU's Academic Senate approves:
- a) based on the Rector's proposal and subject to discussion by STU's Scientific Board, the Internal System of Quality Assurance of Higher Education at STU¹⁵,
 - b) based on the proposal of the President of STU's Academic Senate, the Principles of Election and Dismissal of Members of the Administrative Board of the Slovak University of Technology in Bratislava¹⁶,
 - c) based on the Rector's proposal
 1. The Rules and Conditions for Admission to Study Programmes of the first, the second and the third degree at the Slovak University of Technology in Bratislava¹⁷,
 2. Principles of Proceedings on the Invalidity of a State Examination or its Part, on the Withdrawal of a Scientific-Pedagogical Degree or an Artistic-Pedagogical Degree, on the Petition for Dismissal of a Professor and on the Renunciation of an Academic Degree at the Slovak University of Technology in Bratislava¹⁸,
 3. Code of Ethics of the Slovak University of Technology in Bratislava¹⁹,
 - d) based on the proposal by the Dean, subject to an approval by the Academic Senate of the faculty, the Statute of the faculty²⁰.
- (17) STU's Academic Senate decides by secret ballot in cases determined by the Act²¹ and in all personnel matters except for the election of scrutineers and verifiers of the minutes.

¹³ Section 8, par. 8 of the Act.

¹⁴ For example, section 9 of the Act.

¹⁵ Article 22(1)(b).

¹⁶ Article 22(2)(a).

¹⁷ Article 22(2)(b).

¹⁸ Article 22(2)(c).

¹⁹ Article 22(2)(d).

²⁰ Article 32(2)(a).

²¹ section 9, par. 3 of the Act.

- (18) STU's Academic Senate may decide that other matters not explicitly mentioned in the law or the Statute of STU will be decided by secret ballot.

Article 13

Rector

- (1) The Rector is the statutory body of STU, manages it, acts on its behalf and represents it externally. The status and powers of the Rector are regulated by the Act²² and the STU Statute.
- (2) The Rector is accountable for his/her activities to STU's Academic Senate and STU's Administrative Board, while the provisions of section 19 par. 7 of the Act shall not be affected.
- (3) The method of election and dismissal of the Rector is regulated by the Internal Regulations of STU²³.
- (4) The Rector's term of office is four years. At STU, the same person may hold the office of Rector for a maximum of two consecutive terms.
- (5) The office of Rector ceases if any of the events specified in the law occurs²⁴.
- (6) The Rector is represented by Vice-Rectors to the extent determined by the Rector.
- (7) The Rector establishes measurable indicators for Deans with the aim of increasing the quality of higher education provided by the faculty and the level of research, development or artistic activities and other creative activities of the faculty and the objectives resulting from the long-term strategy of STU (hereinafter referred to as "measurable indicators").
- (8) Based on the Dean's proposal, subject to approval by the Academic Senate of the faculty, the Rector approves:
 - a) faculty Organizational Regulations²⁵,
 - b) faculty budget,
 - c) long-term strategy in educational, research, developmental or artistic activities or other creative activities of the faculty drawn up in accordance with the long-term strategy of STU.
- (9) The Rector is authorised to grant students of STU a Rector's day off.

Article 14

Rector's Advisory Bodies

- (1) The Rector's advisory bodies are STU's Management and the Rector's Collegium.
- (2) STU's Management consists of the Rector, Vice-Rectors, Bursar, President of STU's Academic Senate and the Chancellor. STU's Management is chaired by the Rector. STU's Management mainly discusses the issues of operational

²² Section 10 and section 10a of the Act.

²³ Rules for electing the Rector candidate and rules for accepting a proposal for dismissal of the Rector at the Slovak University of Technology in Bratislava.

²⁴ Section 10, par. 8 of the Act.

²⁵ Article 32(2)(b).

management of STU. The Rector may invite guests having an advisory vote to an STU Management meeting.

- (3) The Rector's Collegium consists of the Rector, Deans of Faculties, Vice-Rectors, Bursar, President of STU's Academic Senate, Chancellor, President of the Trade Union Organisation and student representative. The Rector's Collegium is chaired by the Rector. The Rector's Collegium discusses matters stipulated by the STU Statute, other Internal Regulations of the STU or submitted for discussion by the Rector. The Rector may invite guests having an advisory vote to the meeting of the Rector's Collegium.
- (4) The Rector may decide to establish other advisory bodies. The decision shall specify the members of the advisory body and the basic rules for its operation.

Article 15 Scientific Board of STU

- (1) STU's Scientific Board is a body of academic self-government. Members of STU's Scientific Board are appointed and dismissed by the Rector subject to an approval by STU's Academic Senate.
- (2) The term of office of the members of STU's Scientific Board is four years.
- (3) The members of STU's Scientific Board are distinguished experts in the fields in which STU carries out educational, research, developmental or artistic activities, or other creative activities. Members of STU's Scientific Board, who are members of the STU academic community, can only be persons holding the position of professor or associate professor or researchers with a scientific qualification of IIa degree or with a scientific qualification of I degree or artistic workers. At least one quarter and no more than one third of the members of STU's Scientific Board are persons who are not members of the STU academic community.
- (4) The Rector is the Chairman of STU's Scientific Board.
- (5) The competence of STU's Scientific Board is regulated by the Act²⁶ and the STU Statute.
- (6) STU's Scientific Board discusses the Internal System of Quality Assurance of Higher Education at STU based on the Rector's proposal before the meeting of STU's Academic Senate¹⁵.
- (7) STU's Scientific Board approves the appointment of visiting professors on the Rector's proposal; the posts of visiting professors at the faculty are filled on the proposal of the faculty's Scientific Board.
- (8) STU's Scientific Board approves the intention to create a new study programme to be carried out by an STU division that provides higher education, however it is not a faculty.
- (9) STU's Scientific Board discusses issues submitted to it by the Chairman of STU's Scientific Board or issues on which it resolves.

²⁶ Section 12 of the Act.

- (10) The status and the mission of STU's Scientific Board, its composition, activities and rules of procedure are regulated by the Internal Regulations of the STU²⁷.

Article 16 Disciplinary Commission of STU

- (1) STU's Disciplinary Commission is a body of the academic self-government of STU, which discusses disciplinary offences of students who are not enrolled in any study programme at the faculty, and submits a draft decision to the Rector.
- (2) The members of STU's Disciplinary Commission and its chairperson are appointed by the Rector from among the members of the STU academic staff subject to approval by STU's Academic Senate. Half of the members of STU's Disciplinary Commission are students.
- (3) Proposals for members of STU's Disciplinary Commission are submitted to STU's Academic Senate by the Rector.
- (4) The activities of STU's Disciplinary Commission are regulated by the Internal Regulations of STU²⁸.
- (5) If a faculty does not have a disciplinary commission, STU's Disciplinary Commission shall also hear disciplinary offences of students of such faculty; this shall be without prejudice to the provisions of Article 21 of the STU Statute.
- (6) After discussing the disciplinary offence, STU's Disciplinary Commission submits a draft decision to the Rector.

Article 17 Bursar

- (1) The Bursar is a senior STU employee who is responsible for the economic, operational and administrative operation of STU and acts on its behalf to the extent determined by the Rector.
- (2) The Bursar is appointed and dismissed by the Rector.
- (3) The Bursar is directly subordinate to the Rector, to whom he/she is accountable for his/her activities.
- (4) The position of Bursar is filled by a selection procedure, the rules of which are determined by the Internal Regulations of STU²⁹.
- (5) The Bursar shall be entitled to ask Deans of the faculties for information and documents needed from them for the performance of his/her duties in relation to other STU bodies.

²⁷ Rules of Procedure of the Scientific Board of the Slovak University of Technology in Bratislava.

²⁸ Rules of Procedure of the Disciplinary Commission of the Slovak University of Technology in Bratislava.

²⁹ Selection procedure rules for filling the positions of university teachers, research staff, professors and associate professors and senior staff at the Slovak University of Technology in Bratislava.

Article 18
STU Administrative Board

- (1) STU's Administrative Board is a body which, within its competence, promotes the strengthening of the bond between STU and society in accordance with STU's mission. STU's Administrative Board pursues and promotes public interest in STU's activities. The status and powers of STU's Administrative Board are regulated by the Act³⁰.
- (2) STU's Administrative Board has thirteen members. Six members of STU's Administrative Board are elected and dismissed by STU's Academic Senate, of which one member is elected and dismissed only by the students of STU's Academic Senate. Six members of STU's Administrative Board are appointed and dismissed by the Minister of Education, Science, Research and Sport of the Slovak Republic (hereinafter referred to as the "Minister of Education"). One member of STU's Administrative Board is elected and dismissed by a secret ballot by other members of STU's Administrative Board.
- (3) Members of STU's Administrative Board are, in particular, prominent scientific or artistic personalities, representatives of public life at the national or regional level and prominent representatives of the business sector in accordance with STU's mission or persons experienced in the field of property management and financial resources of a legal entity.
- (4) Only a person who has at least the first university degree, at least four years of experience in the field of management in a legal entity and skills in the area of property management and financial resources of a legal entity may be elected or appointed as a member of STU's Administrative Board.
- (5) From among the nominated candidates who meet the conditions for members of STU's Administrative Board according to the law, STU's Academic Senate elects by secret ballot the members of STU's Administrative Board, the number of which is specified in par. 2 of this article.
- (6) The election of the Chairperson, Vice-Chairperson and the way they meet is regulated by the Statute of STU's Administrative Board.
- (7) The term of office of the members of STU's Administrative Board is five years, unless otherwise provided by the Act.
- (8) Membership in STU's Administrative Board ceases if any of the facts specified in the law occur³¹.
- (9) Details and rules for the election and dismissal procedure of STU's Administrative Board members are regulated by the Internal Regulations of the STU³².

³⁰ Section 40 and section 41 of the Act.

³¹ Section 40, par. 8 of the Act.

³² Rules for selection and dismissal of the Administrative Board members of the Slovak University of Technology in Bratislava.

Article 19
Ethics Commission of STU

- (1) STU's Ethics Commission is an STU body established to control compliance with the STU Code of Ethics for STU Employees and the STU Code of Ethics for STU Students.
- (2) The Code of Ethics of STU Employees and the Code of Ethics of STU Students are regulated by the Internal Regulations of STU³³.
- (3) The competence of STU's Ethics Commission includes discussing and assessing complaints concerning violations of the STU Code of Ethics for STU employees and the STU Code of Ethics for STU students and assessing and approving compliance of scientific and research activities with the STU Code of Ethics.
- (4) STU's Ethics Commission shall be entitled to decide whether the STU Code of Ethics for STU Employees or the STU Code of Ethics for STU Students has been violated and to propose appropriate measures.
- (5) Members of STU's Ethics Commission are appointed and dismissed by the Rector. Each faculty of STU and division of STU that provides higher education, however which is not a faculty, is represented by one member in STU's Ethics Commission. Other members of STU's Ethics Commission include one representative of students of the STU academic community, at least one member with a law degree and at least one member with education and experience in the field of ethics.
- (6) Details on the composition and activities of STU's Ethics Commission are regulated by the Rector's Directive.

Article 20
Internal System of Quality Assurance Board

- (1) The Internal System of Quality Assurance Board is a body of STU established to ensure the quality of educational activities, scientific research activities, habilitation procedures and professorial appointment procedures and other related activities.
- (2) The status and mission of the Internal System of Quality Assurance Board, its structure, activities and rules of procedure are regulated by the Internal Regulation of STU³⁴.

³³ Code of Ethics of the Slovak University of Technology in Bratislava.

³⁴ Rules of the Internal System of Quality Assurance Board of the Slovak University of Technology in Bratislava.

Article 21

Conditions for the exercise of the powers of STU's collective bodies on behalf of the collective bodies of STU faculties

- (1) STU's collective bodies authorised to act on behalf of the collective bodies of STU faculties are STU's Academic Senate, STU's Scientific Board and STU's Disciplinary Commission.
- (2) STU's collective bodies exercise the powers of collective bodies of STU faculties if:
 - a) the collective body of the faculty violates legal regulations, STU Internal Regulations or Internal Regulations of the faculty,
 - b) the collective body of the faculty exercises its powers with a member structure that is contrary to the Act, STU Statute, Internal Regulations of STU or Internal Regulations of the faculty,
 - c) the member structure of the collective body of the faculty cannot be reconciled with the Act, the STU Statute, Internal Regulations of STU or Internal Regulations of the faculty for objective reasons.
- (3) STU's Academic Senate shall be entitled to exercise the powers of the Academic Senate of the faculty if the facts referred to in point 2 (a) of this Article occur, to the extent of:
 - a) amendments and cancellations of acts of the Academic Senate of the faculty which are contrary to legal regulations, Internal Regulations of STU or Internal Regulations of the faculty,
 - b) approving amendments to the Internal Regulations of the relevant faculty so that such regulations do not contradict the law, other generally binding legal regulation or the STU Statute.
- (4) STU's Academic Senate shall be entitled to exercise the powers of the Academic Senate of the faculty if the facts referred to in point 2 (b) or (c) of this Article occur, to the extent of:
 - a) taking measures to make the member structure of the Academic Senate of the faculty comply with the law, STU Statute, Internal Regulations of STU or Internal Regulations of the faculty,
 - b) performance of all acts of the Academic Senate of the faculty, which, based on a proposal by the Dean of the relevant faculty and the approval of the Chairperson of STU's Academic Senate cannot be postponed.
- (5) STU's Academic Senate exercises the powers of the Academic Senate of the faculty according to paragraphs 3 and 4 of this Article:
 - a) on the basis of a resolution approved by STU's Academic Senate at the first meeting after the fact entitling STU's Academic Senate to exercise the powers of the Academic Senate of the faculty has occurred, and
 - b) for a period of time unavoidably necessarily.
- (6) STU's Scientific Board shall be entitled to exercise the powers of the faculty's Scientific Board or the faculty's Scientific and Artistic Board if the facts according to paragraph 2 (a) of this Article occur, to the extent of amendments to and cancellations of acts of the faculty's Scientific Board or the faculty's

Scientific and Artistic Board that are contrary to legal regulations, Internal Regulations of STU or Internal Regulations of the faculty. The provisions of paragraph 5 of this Article shall apply mutatis mutandis.

- (7) STU's Disciplinary Commission shall be entitled to exercise the powers of the faculty Disciplinary Commission for Students if the facts according to paragraph 2 (a) of this Article occur, to the extent of amendments to and cancellations of acts of the faculty's Disciplinary Commission for Students that are contrary to legal regulations, Internal Regulations of STU or Internal Regulations of the faculty. The provisions of paragraph 5 of this Article shall apply mutatis mutandis.
- (8) If, as regards the faculty's Scientific Board or the faculty's Scientific and Artistic Board and the faculty's Disciplinary Commission for Students, the fact according to paragraph 2 (b) or (c) of this Article occurs, the faculty's Academic Senate in cooperation with the Dean will be obliged to take measures immediately. Should they fail to do so, the necessary measures shall be taken by STU's Academic Senate based on a proposal by the Rector.

Article 22

Internal Regulations of STU

- (1) The Internal Regulations of STU according to the Act are:
 - a) Statute of the Slovak University of Technology in Bratislava,
 - b) internal system of quality assurance of higher education at STU, which consists of:
 1. Quality Policy of the Slovak University of Technology in Bratislava,
 2. Rules for the Proposal, Approval, Amendment and Cancellation of study programmes at the Slovak University of Technology in Bratislava,
 3. Rules for the Staffing of Study Programmes at the Slovak University of Technology in Bratislava,
 4. Rules of the Internal System of the Quality Assurance Board of the Slovak University of Technology in Bratislava,
 5. Rules of the Study Programme Board at the Slovak University of Technology in Bratislava,
 6. Rules for the Creation and Assessment of Documents for Habilitation and Inauguration Procedures at the Slovak University of Technology in Bratislava,
 7. Internal Quality Assurance System for Doctoral Studies at the Slovak University of Technology in Bratislava,
 8. Rules of Continuous Monitoring, Periodic Evaluation and Periodic Approval of Study Programmes, Habilitation and Inauguration procedures and Creative Activities at the Slovak University of Technology in Bratislava,
 - c) Study Regulations of the Slovak University of Technology in Bratislava,

- d) Selection procedure rules for filling the positions of university teachers, research staff, professors and associate professors, and senior staff at the Slovak University of Technology in Bratislava,
 - e) Code of Practice of the Slovak University of Technology in Bratislava,
 - f) Organizational Regulations of the Slovak University of Technology in Bratislava,
 - g) Rules of Elections to the Academic Senate of the Slovak University of Technology in Bratislava,
 - h) Rules for Rector Candidate Election and Acceptance of a Proposal for Dismissal of the Rector at the Slovak University of Technology in Bratislava,
 - i) Rules of Procedure of the Academic Senate of the Slovak University of Technology in Bratislava,
 - j) Rules of Procedure of the Scientific Board of the Slovak University of Technology in Bratislava,
 - k) Scholarship Regulations of the Slovak University of Technology in Bratislava,
 - l) Disciplinary Regulations of the Slovak University of Technology in Bratislava for Students,
 - m) Rules of Procedure of the Disciplinary Commission of the Slovak University of Technology in Bratislava.
- (2) Other Internal Regulations of STU within the meaning of section 15, par. 1(n) of the Act are:
- a) Rules for election and dismissal of the Administrative Board members of the Slovak University of Technology in Bratislava,
 - b) Rules and Conditions for Admission to Study Programmes of the first, second and third degrees at the Slovak University of Technology in Bratislava,
 - c) Rules of Proceedings on the Invalidity of a State Examination or its Part, on the Withdrawal of a Scientific-Pedagogical Degree or an Artistic-Pedagogical Degree, on the Petition for Dismissal of a Professor and on the Renunciation of an Academic Degree at the Slovak University of Technology in Bratislava,
 - d) Code of Ethics of the Slovak University of Technology in Bratislava,
 - e) Rules for Use and Protection of the Logo of the Slovak University of Technology in Bratislava,
 - f) Rules for Conducting Business Activities at the Slovak University of Technology in Bratislava,
 - g) Rules for Issuing Regulations of the Slovak Technical University in Bratislava.
- (3) The Rector is authorised in accordance with the Act, STU Statute and Internal Regulations of STU to issue:
- a) organizational regulations of STU divisions, except for organizational regulations of STU faculties,
 - b) Rector's directives,
 - c) Rector's orders,

- d) Measures,
 - e) Other regulations determined by the Internal Regulations of STU³⁵.
- (4) The rules for issuing STU regulations pursuant to this Article are regulated by the Internal Regulation of STU³⁵ in accordance with the Act and the STU Statute.
- (5) STU shall be obliged to publish on its website the current and complete versions of the Internal Regulations of STU.
- (6) STU publishes the regulations referred to in paragraph 3 of this Article on its website so that they are accessible to all employees and students.

Part IV. Faculties of STU

Article 23 General Provisions

- (1) Faculty
- a) helps accomplish STU's mission,
 - b) participates in the fulfilment of the main objectives of STU in the field of knowledge defined by its name,
 - c) pursues a programme of study or several programmes of study in the defined field of study or in the defined fields of study,
 - d) carries out research, development, artistic activities or other creative activities in accordance with its focus.
- (2) The faculties of STU are:
- a) Faculty of Civil Engineering of the Slovak Technical University in Bratislava, abbreviated as SvF STU,
 - b) Faculty of Mechanical Engineering of the Slovak Technical University in Bratislava, abbreviated as SJF STU,
 - c) Faculty of Electrical Engineering and Information Technology of the Slovak Technical University in Bratislava, abbreviated FEI STU,
 - d) Faculty of Chemical and Food Technology of the Slovak University of Technology in Bratislava, abbreviated as FCHPT STU,
 - e) Faculty of Architecture and Design of the Slovak University of Technology in Bratislava, abbreviated as FAD STU,
 - f) Faculty of Materials Science and Technology of the Slovak University of Technology in Bratislava with its seat in Trnava, abbreviated as MTF STU,
 - g) Faculty of Informatics and Information Technologies of the Slovak University of Technology in Bratislava, abbreviated FIIT STU.
- (3) The faculties have their own faculty bodies.
- (4) Any newly established faculty shall be obliged to establish its bodies according to Article 25 of the STU Statute within six months of the date of its

³⁵ Rules for Issuing Regulations of the Slovak Technical University in Bratislava.

establishment. Pending the establishment of such bodies, their powers shall be exercised to the extent necessary by persons authorised by the Rector.

- (5) The academic community of the faculty consists of university teachers, researchers and artistic staff from the faculty employed by STU for a fixed weekly working time, and students enrolled in study programmes carried out at the faculty.

Article 24 Competence of Faculties

- (1) The faculty bodies have the authority to act on behalf of STU in the following matters falling within the self-governing competence of STU:
 - a) providing, organizing and delivering higher education within the framework of accredited study programmes at the faculty,
 - b) specification of other conditions of admission to study and decision-making in the admission procedure for study programmes carried out at the faculty,
 - c) decision-making about matters relating to the academic rights and responsibilities of the students enrolled for studies in study programmes at the faculty,
 - d) conclusion, amendment and cancellation of employment relationships at the faculty,
 - e) conducting business activities according to the rules determined by the Internal Regulations of STU³⁶,
 - f) cooperation with other universities, other legal entities and individuals, including foreign ones, in the areas in which the faculty operates.
- (2) The self-governing competence of the faculty further includes:
 - a) internal organisation of the faculty,
 - b) organization of studies in accordance with the Internal Regulations of STU³⁷,
 - c) specification of the number of applicants to be admitted for study in the manner specified in the STU Statute,
 - d) specification of the focus and organising research, developmental and artistic activities or other creative activities,
 - e) performing the habilitation procedure,
 - f) election of members of faculty bodies,
 - g) pursuing international relations and activities in the areas in which the faculty operates,
 - h) disposition of funds allocated to the STU faculty and funds otherwise obtained by the faculty for the performance of its objectives; the faculty also comments on the disposal of property used for the performance of its objectives.

³⁶ Rules for conducting business activities at the Slovak University of Technology in Bratislava.

³⁷ Study Regulations of the Slovak University of Technology in Bratislava.

Article 25
Faculty Bodies

- (1) The academic self-governing bodies of the faculties are:
 - a) Academic Senate of the faculty,
 - b) Dean,
 - c) Faculty's Disciplinary Commission for Students.
- (2) Other faculty bodies are:
 - a) Scientific Board of the faculty or the Scientific and Artistic Board of the faculty,
 - b) Secretary of the faculty.
- (3) Faculties may establish other advisory bodies through Internal Regulations.
- (4) Members of the collective bodies of the faculties shall be obliged to attend meetings of the faculty bodies to which they have been elected or appointed.
- (5) The faculty provides administrative and material support for the activities of the faculty bodies from its own resources. The faculty bodies shall be entitled to use the faculty facilities as needed for their activities free of charge.

Article 26
Academic Senate of the faculty

- (1) The Academic Senate of the faculty is the academic self-governing body of the faculty.
- (2) The Academic Senate of the faculty has at least 12 members, at least one third of whom are students.
- (3) The Academic Senate of the faculty consists of elected representatives of the academic community of the faculty.
- (4) The Academic Senate of the faculty is divided into staff and students. Members of the staff of the faculty's Academic Senate are elected by secret ballot in elections by members of the staff of the academic community of the faculty. The students in the faculty's Academic Senate are elected by secret ballot in elections by the students of the academic community of the faculty.
- (5) The office of a member of the Academic Senate of the faculty cannot be combined with the office of Rector, Vice-Rector, Dean, Vice-Dean, Bursar, Chancellor or Secretary of the faculty.
- (6) The term of office of the members of the Academic Senate of the faculty is four years.
- (7) Meetings of the Academic Senate of the faculty are open to the public.
- (8) The Dean, or the Vice-Dean or the Secretary of the faculty on his behalf, and the Rector shall be entitled to address the meeting in accordance with the Internal Regulations of the faculty³⁸, whenever they request so.
- (9) The Academic Senate of the faculty and members thereof are accountable for their activities to the academic community of the faculty. While performing their duties, members of the Academic Senate of the faculty are bound only by

³⁸ Rules of Procedure of the Academic Senate of the faculty.

their knowledge, conscience, generally binding legal regulations and valid Internal Regulations of STU and Internal Regulations of the faculty.

- (10) The faculty shall take into account the performance of tasks arising from the faculty's Academic Senate member's office in the context of his/her work or study duties. The faculty may not sanction members of the Academic Senate of the faculty or other persons in connection with activities they perform or have performed for the Academic Senate of the faculty.
- (11) Membership in the Academic Senate of the faculty ceases
- a) at the end of the member's term of office,
 - b) by the appointment of a member to any of the offices referred to in paragraph 5 of this Article,
 - c) by ceasing to be a member of the staff of the academic community of the faculty,
 - d) if the student member of the academic community of the faculty interrupts his/her studies,
 - e) upon the termination/completion of studies of a student member of the academic community of the faculty concerned, unless the student has applied for suspension of his/her membership in the Academic Senate of the faculty in accordance with paragraph 12 of this Article,
 - f) by failing to enrol not later than on the last enrolment date set for the admitted applicants for the academic year in question, provided this applies to a member with a suspended membership,
 - g) upon the expiry of six months from the date of suspension; this shall not apply if the membership has been restored within that period,
 - h) by resigning as a member,
 - i) by the dismissal of the member from office by the academic community of the faculty,
 - j) upon the member's decease,
 - k) by dissolution or merger of the faculty.
- (12) A student member of the Academic Senate of the faculty who is not a student of a doctoral study programme may request in writing to suspend his/her membership in the Academic Senate of the faculty before the regular end of his/her studies. Membership shall be suspended from the day following the date of the regular completion of studies. Membership shall be renewed on the date on which the student becomes a student member of the academic community of the faculty again, unless it has expired meanwhile for other reasons.
- (13) The method of electing and dismissing members of the Academic Senate of the faculty, the election of substitutes and the election upon termination of office before the expiry of the term of office is regulated by the Internal Regulation of the faculty³⁹. The Internal Regulation of the faculty³⁹ also regulates the participation of individual teaching, research, developmental or artistic departments of the faculty (hereinafter referred to as "department of the faculty") in the Academic Senate of the faculty. Each faculty workplace must be

³⁹ Faculty Academic Senate Election Rules.

represented in the Academic Senate of the faculty. The Internal Regulation of the faculty³⁹ also regulates the procedure for the additional election of members of the Academic Senate of the faculty if, during the term of office of the members of the Academic Senate of the faculty, a new faculty workplace is established or some departments of the faculty are merged or abolished. The term of office of the members of the Academic Senate of the faculty elected additionally for a newly established faculty division lasts until the end of the then current term of office of the members of the Academic Senate of the faculty.

- (14) The organisational structure, the method of establishing bodies, the rules of procedure of the Academic Senate of the faculty and its bodies are regulated by an Internal Regulation of the faculty³⁸.
- (15) If a member of the Academic Senate of the faculty ceases to be a member before the end of the term of office pursuant to paragraph 11(b) to (j) of this Article, a substitute shall take his/her place; if no substitute is available, the relevant part of the academic community will elect a new member of the Academic Senate of the faculty to fill the vacancy. The term of office of the substitute and the new member of the Academic Senate of the faculty lasts until the end of the term of office of the member whose membership has expired.
- (16) In the event of suspension of a student member of the Academic Senate of the faculty pursuant to paragraph 12 of this Article, an elected substitute will become a member of the Academic Senate of the faculty for the period of suspension, while the method of election of the substitute is regulated by an Internal Regulation of the faculty³⁹.
- (17) The Academic Senate of the faculty
- a) approves the Statute of the faculty based on the Dean's proposal before submitting it to the Academic Senate of STU for approval²⁰,
 - b) approves the organisational regulations of the faculty based on the Dean's proposal before submitting it to the Rector for approval²⁵,
 - c) based on the proposal by the President of the Academic Senate of the faculty, approves:
 1. Faculty Academic Senate Election Rules⁴⁰,
 2. Rules of Procedure of the Academic Senate of the faculty⁴¹,
 3. Rules for the Election of a Dean candidate and for the Acceptance of a Petition for Dismissing a Dean⁴²,
 - d) comments on the Dean's proposal for the appointment and dismissal of Vice-Deans,
 - e) approves the Dean's proposal for the appointment and dismissal of members of the faculty Scientific Board,
 - f) approves, based on the Dean's proposal, the members of the faculty Disciplinary Commission for Students,

⁴⁰ Article 32(2)(c).

⁴¹ Article 32(2)(d).

⁴² Article 32(2)(f).

- g) approves the draft budget of the faculty submitted by the Dean before it is submitted to the Rector for approval, and controls the use of the faculty's financial resources,
 - h) subject to a discussion by the faculty's Scientific Board, approves the long-term strategy in educational, research, developmental or artistic activities, or other creative activities of the faculty drawn up in accordance with the long-term strategy of STU, submitted by the Dean before submission to the Rector for approval and updating,
 - i) approves the annual activity report and the annual management report of the faculty submitted by the Dean,
 - j) approves other conditions of admission to study programmes at the faculty submitted by the Dean,
 - k) approves the Dean's proposal for the establishment, merger, amalgamation, division or abolition of faculty workplaces,
 - l) discusses, based on the Dean's proposal, the systematisation of job positions at the faculty,
 - m) elects a faculty representative to the Council of Higher Education,
 - n) reports once a year to the academic community of the faculty on its activities, and the report is available at the STU website for at least four years,
 - o) performs other tasks determined by the Internal Regulations of STU or Internal Regulations of the faculty.
- (18) When exercising its powers under point 17 (d), (e), (f) and (m) of this Article, the Academic Senate of the faculty shall vote by secret ballot. The Academic Senate of the faculty also decides by secret ballot on all staff matters except for the election of scrutineers and verifiers of the minutes.
- (19) The Academic Senate of the faculty may decide that other issues not explicitly mentioned in the STU Statutes shall be decided by secret ballot.

Article 27

Dean

- (1) The Dean is the faculty representative, he manages it, represents it and acts in all faculty matters.
- (2) The Dean is appointed and dismissed by the Rector.
- (3) The term of office of the Dean is four years. One person may hold the office of Dean at one faculty for a maximum of two consecutive terms.
- (4) The Dean is appointed by the Rector based on an election. The Dean candidate is elected by the Electoral Assembly. The Electoral Assembly shall be convened and chaired by the Chairperson of the Academic Senate of the faculty.
- (5) The Electoral Assembly is composed of members of the Academic Senate of the faculty in accordance with the procedure set out in paragraph 6 of this Article, and one quarter of the members of the Electoral Assembly are appointed by the Rector before the Dean candidate is made known publicly.
- (6) If the number of members of the Academic Senate of the faculty is not a multiple of 3, the Academic Senate of the faculty designates the missing

- number of persons from among the substitutes as members of the Electoral Assembly in the manner specified in the Internal Regulations of the faculty⁴³.
- (7) The Chairperson of the Academic Senate of the faculty, Rector and a member of the Electoral Assembly appointed by the Rector may not stand for the office of Dean of the faculty while holding their office.
 - (8) The election of a Dean candidate is announced by the Academic Senate of the faculty not later than 150 days before the expiry of the current Dean's term of office. Should the Dean's office terminate prematurely, the election of a Dean candidate shall be announced without any undue delay.
 - (9) The Dean candidate shall be elected by secret ballot. The election of the Dean requires at least a supermajority vote of all members of the Electoral Assembly.
 - (10) The Dean is in an employment relationship with STU and is assigned to the faculty.
 - (11) When appointing the Dean, the Rector concludes a contract specifying the measurable indicators with the Dean for the duration of the term of office.
 - (12) The Dean shall be obliged to submit a draft budget of his/her faculty approved by the Academic Senate of the faculty to the Rector for approval within 30 working days of the approval of the state budget's subsidy distribution by the Ministry of Education, Science, Research and Sport of the Slovak Republic (hereinafter also referred to as the "Ministry of Education") to the STU divisions by STU's Administrative Board in accordance with the Act⁴⁴.
 - (13) Should the Dean fail to fulfil the obligation under point 12 of this Article within the time limit set, the Rector will invite the Dean to submit the draft budget of his/her faculty and will set an additional deadline. Should the Dean fail to submit the faculty's draft budget even within the additional deadline set by the Rector, the Rector will entrust the Bursar with the preparation of the draft budget of the faculty concerned; the faculty shall be bound by the budget so submitted and approved by the Rector.
 - (14) If the Rector does not approve the faculty budget submitted by the Dean, he/she will invite the Dean to submit a revised faculty draft budget within the time limit set by the Rector.
 - (15) If, during the approval of STU's budget by STU's Academic Senate and by STU's Administrative Board, any comments having an impact on the faculty's budget arise, the Rector shall be entitled to approve any changes in the faculty's budget after the Dean's opinion.
 - (16) The office of Dean ceases if any of the events listed in the law occurs⁴⁵.
 - (17) The Rector may dismiss the Dean only if the Dean commits an act specified in the law⁴⁶.
 - (18) A proposal for dismissal of the Dean may be submitted by at least 1/5th of the members of the Academic Senate of the faculty or at least 1/5th of the members of the academic community of the faculty.

⁴³ Rules for the Election of a Dean candidate and for the Acceptance of a Petition for Dismissing a Dean.

⁴⁴ Section 41, par. 2 of the Act.

⁴⁵ Section 22, par. 7 of the Act.

⁴⁶ Section 22, par. 8 of the Act.

- (19) The Rector may dismiss the Dean only with the consent of a supermajority of all members of the Electoral Assembly established in accordance with these paragraphs 5 and 6 of this Article. The Rector shall convene the Electoral Assembly in accordance with this paragraph.
- (20) The proposal to dismiss the Dean shall be decided by secret ballot.
- (21) Details on the election and dismissal of the Dean are regulated by the Internal Regulation of the faculty⁴³.
- (22) The Dean is represented by Vice-Deans to the extent determined by the Dean. Vice-Deans are appointed and dismissed by the Dean subject to the opinion of the Academic Senate of the faculty.
- (23) The term of office of Vice-Deans is four years, unless the STU Statute provides otherwise.
- (24) Should the office of the Dean cease to exist otherwise than by expiry of the term of office, the term of office of the Vice-Deans shall expire on the date of appointment of the new Dean.
- (25) If the faculty does not have a Dean, the Rector shall, until the appointment of a new Dean, entrust a member of the staff of the academic community of the faculty concerned with the performance of the Dean's duties for a maximum period of six months.
- (26) The Dean is authorised to grant a Dean's day off to students of his/her faculty.

Article 28

Faculty Disciplinary Commission for Students

- (1) The faculty Disciplinary Commission for Students (hereinafter referred to as the "faculty Disciplinary Commission") is the academic self-governing body of the faculty that discusses disciplinary offences of students enrolled in any study programme at the faculty and submits draft decisions to the Dean.
- (2) The members of the faculty Disciplinary Commission and its chairperson are appointed by the Dean from among the members of the faculty's academic community subject to the approval by the Academic Senate of the faculty; half of the members of the Commission shall be students.
- (3) Proposals for the faculty's Disciplinary Commission members shall be submitted to the Academic Senate of the faculty by the Dean.
- (4) The activities of the faculty Disciplinary Commission are governed accordingly by the Internal Regulations of the STU²⁸.

Article 29

Faculty Scientific Board and faculty Scientific and Artistic Board

- (1) The faculty Scientific Board and the faculty Scientific and Artistic Board (hereinafter referred to as the "faculty Scientific Board") make up the faculty body.
- (2) The members of the faculty Scientific Board are appointed and dismissed by the Dean subject to approval by the faculty's Academic Senate. The term of office of the members of the faculty Scientific Board is four years.

- (3) Members of the faculty Scientific Board are distinguished experts in the fields in which the faculty carries out educational, research, developmental or artistic activities or other creative activities. Members of the faculty Scientific Board who are members of the academic community of the respective faculty can only be persons holding the position of professor or associate professor or researchers with a scientific qualification of IIa degree or with a scientific qualification of I degree or artistic worker. At least one quarter and no more than one third of the members of the faculty Scientific Board may not members of STU's academic community.
- (4) The Dean is the chairperson of the faculty Scientific Board.
- (5) Scientific Board of the faculty
 - a) discusses the long-term strategy in educational, research, developmental or artistic activities, or other creative activities of the faculty drawn up in accordance with the long-term strategy of STU before submitting it to the Academic Senate of the faculty for discussion,
 - b) evaluates at least once a year the faculty's level in educational activities and in the field of science, technology or art,
 - c) approves the plan to create a new study programme to be implemented by the faculty,
 - d) approves other experts entitled to sit for state examinations in study programmes at the faculty; approves supervisors for doctoral studies conducted at the faculty,
 - e) discusses and submits to STU's Scientific Board the criteria for obtaining the "Associate Professor" title and the criteria for obtaining the "Professor" title,
 - f) discusses proposals for the awarding of the "Associate Professor" title and and takes a final decision,
 - g) discusses and submits to STU's Scientific Board proposals for the appointment of professors,
 - h) discusses and submits to STU's Scientific Board the general criteria for filling the posts of professors and associate professors at the faculty,
 - i) discusses and submits to STU's Scientific Board the conditions of the selection procedure for filling the posts of associate professors and professors at the faculty,
 - j) discusses and submits to STU's Scientific Board the proposals by the Dean for filling the posts of visiting professors,
 - k) approves, on the proposal of the chairperson of the faculty Scientific Board, the rules of procedure of the faculty Scientific Board⁴⁷,
 - l) performs other tasks determined by the Internal Regulations of STU or Internal Regulations of the faculty,
 - m) approves the basic directions and programme of the faculty's scientific and research activities and gives suggestions for prospective development thereof to STU's Scientific Board for approval,

⁴⁷ Article 32(2)(e).

- n) discusses and submits to STU's Scientific Board proposals for STU awards and honorary doctorates.

Article 30
Secretary of the Faculty

- (1) The Secretary of the faculty is a senior employee of the faculty who ensures the economic and administrative operation of the faculty.
- (2) The Secretary of the faculty is appointed and dismissed by the Dean.
- (3) The Secretary of the faculty is directly subordinate to the Dean, to whom he/she is accountable for his/her activities.
- (4) The position of the Secretary of the faculty is filled by a selection procedure, the rules of which are determined by the Internal Regulation of STU²⁹.

Article 31
Student Platform

- (1) STU also supports students and their participation in the self-governing powers through the student platform⁴⁸ with the aim of developing the academic environment and letting students represent themselves to the entire academic community of the respective faculty as well as the academic community of STU.
- (2) The Student Platform brings together student representatives from individual STU bodies, faculty bodies and university representation bodies.
- (3) The Student Platform pursues and supports student activities in the areas of:
 - a) student representation – representing the interests of students internally and externally,
 - b) quality of education – support and preparation of students for participation in quality assurance bodies, collection of suggestions and information from students,
 - c) quality of life – participation in quality of accommodation and food, mental health support, humanitarian and charitable work,
 - d) student activities – organizing events, internships.

Article 32
Internal Regulations of STU Faculties

- (1) The Internal Regulations of the faculty govern faculty affairs, which fall within its self-governing competence, and its relationship to STU.
- (2) The Internal Regulations of the faculty are:
 - a) Statute of the Faculty,
 - b) faculty Organizational Regulations,
 - c) Faculty Academic Senate Election Rules,
 - d) Rules of Procedure of the Academic Senate of the faculty,

⁴⁸ Section 1, par. 5 of the Act.

- e) Rules of Procedure of the faculty Scientific Board,
 - f) Rules for the Election of a Dean candidate and for the Acceptance of a Petition for Dismissing Dean.
- (3) The content of the faculty's Statute is subject to section 15 par. 2 of the Act.
- (4) In accordance with the law, the STU Statute, Internal Regulations of the STU and Internal Regulations of the faculty, the Dean is authorised to issue:
- a) Dean's guidelines,
 - b) Dean's orders,
 - c) measures.
- (5) If a faculty regulation under point 4 of this Article is in conflict with the law, other generally binding legal regulation in force in the Slovak Republic, any Internal Regulation of STU or any Internal Regulation of the faculty, the Rector shall call the Dean to harmonize such regulation with the law, other generally binding legal regulation in force in the Slovak Republic, Internal Regulation of STU or Internal Regulation of the faculty. Should the harmonisation pursuant to the preceding sentence not take place within the deadline set by the Rector, the Rector shall be entitled to repeal the faculty regulation in question.
- (6) An Internal Regulation of the faculty issued pursuant to this Article enters into force on the date of its approval by the competent authorities. An Internal Regulation of the faculty issued pursuant to this Article enters into force on the date specified in the final provisions of such regulation, however not earlier than on the date of its entry into force. Each Internal Regulation of the faculty must contain provisions on the validity and effectiveness thereof.
- (7) The faculty shall be obliged to publish on its website the current and complete version of the Internal Regulations of the faculty.
- (8) The faculty shall publish the faculty's regulations referred to in point 4 of this Article on its website in such a way that they are accessible to all staff and students.

Part V.

University education and Further Education at STU

Article 33

Higher Education

- (1) Higher education in the field of study or in a combination of two fields of study is obtained by studying an accredited study programme in such field of study or in a combination of two fields of study.
- (2) A study programme is a set of courses consisting of educational activities, which are mainly lectures, seminars, tutorials, thesis, project work, laboratory work, internship, excursion, professional experience, state examination and combinations thereof and a set of rules designed in such a way that successful completion of these educational activities under the defined rules enables the student to obtain a higher education degree. The study programme is designed to allow for academic mobility or experience equivalent to academic mobility.

The final thesis, which together with defence thereof constitutes one course, is also a part of the study in each study programme; the defence of the final thesis is one of the state examinations. With the consent of STU or the faculty, the thesis may be written and defended in a language other than the state language.

- (3) The time and content sequence of study courses and forms of evaluation of student results, including consideration of the possibility of academic mobility, is determined by the student's study plan.
- (4) STU provides higher education in a field of study or in a combination of two fields of study in accredited Bachelor, Engineer or Master and Doctoral study programmes. The Bachelor's degree programme is the first-degree study programme, the Engineer's/Master's degree programme is the second-degree study programme and the Doctoral degree programme is the third-degree study programme.
- (5) Details on the individual stages of study, their organisation, their course, and termination of studies are specified in the Internal Regulations of STU³⁷.

Article 34

Degrees of Higher Education at STU

- (1) Bachelor, Engineering or Master and Doctoral study programmes are operated by STU or STU faculties.
- (2) The Bachelor's degree programme as a first degree programme (hereinafter also referred to as "Bachelor's degree") aims at acquiring theoretical knowledge and practical knowledge based on the current state of science or art. Vocationally oriented Bachelor's degree programmes focus on mastering the application of the knowledge in the practice of the profession. Academically oriented Bachelor's degree programmes are aimed at continuing in a second cycle of higher education.
- (3) A Bachelor's degree programme is an interdisciplinary study if it is pursued in more than two fields of study, while the field of study or combination of two fields of study in which the degree is obtained is determined by the courses taken.
- (4) Graduates of the Bachelor's degree programme receive the first university degree. The final thesis in the Bachelor study programme is the Bachelor thesis. Graduates of the Bachelor's degree programme are awarded the academic degree of "Bachelor" (abbreviated as "Bc.").
- (5) An Engineer's or Master's study programme as the second-degree study programme (hereinafter also referred to as "Engineer's study" or "Master's study") aims at acquiring theoretical and practical knowledge based on the current state of science, technology or art and at developing the ability to apply it creatively in the exercise of a profession or in the continuation of higher education studies in a doctoral study programme. Graduates of the second-degree study programme receive the second-degree university degree. The final thesis of the second degree programme is the diploma thesis.
- (6) STU may create a study programme combining the first degree and the second

degree only if the description of the field of study allows it. If it is not possible to study the first degree study programme and the second degree study programme separately, STU may create study programmes combining the first degree and the second degree. A graduate of a study programme combining the first degree and the second degree obtains the second-degree university degree.

- (7) Graduates of Master's degree programmes are awarded the academic title "Master" (abbreviated as "Mgr."), graduates of Master of Arts degree programmes are awarded the academic title "Master of Arts" (abbreviated as "Mgr. art."), and graduates of Master of Arts degree programmes in the field of architecture and urban planning are awarded the academic title "Master of Architecture" (abbreviated as "Mgr. arch.>").
- (8) Second degree programmes or programmes combining the first degree and the second degree which focus on developing creativity in the field of engineering works or processes, including economic ones, are the Engineer degree programmes. Project work is an important component of Engineer degree programmes. Graduates of Engineer's study programmes are awarded the academic degree of "Engineer" (abbreviated as "Ing.>"). Graduates of Engineer's study programmes in the field of architecture and urban planning are awarded the academic degree of "Engineer Architect" (abbreviated as "Ing. arch.>").
- (9) The doctoral study programme as the third-level study programme (hereinafter also referred to as "Doctoral studies") aims at acquiring knowledge based on the current state of scientific and artistic knowledge and, in particular, on the student's own contribution to it, which is the result of scientific research and independent creative activity in the field of science or technology or in the field of art. Graduates of the doctoral study programme receive the third-level university degree.
- (10) The doctoral study programme is carried out according to an individual study plan under the guidance of a supervisor. The proper completion of the doctoral study programme is conditioned by passing the dissertation examination, which is one of the state examinations, and the defence of the dissertation thesis. The dissertation is the final thesis.
- (11) Graduates of the Doctoral study programme are awarded the academic degree of "Doctor" ("philosophiae doctor", abbreviated "PhD.>"; the abbreviation "PhD." comes after the name). Graduates of artistic Doctoral study programmes are awarded the academic degree of "Doctor of Arts" ("artis doctor", abbreviated "ArtD.>"; the abbreviation "ArtD." comes after the name).
- (12) STU may provide a study programme in cooperation with other universities, including universities based outside the Slovak Republic (hereinafter referred to as a "joint study programme"). Students admitted to a joint study programme will complete the individual parts of their studies at the individual cooperating universities. The cooperating universities are involved in the development of the joint study programme, the admissions decision and the decision on whether the conditions for graduation have been met. The conditions of cooperation will be agreed upon by the cooperating universities.

Article 35

The Academic Year and its Organisation

- (1) Studies at STU are organised within academic years, which begin on 1 September of the current year and end on 31 August of the following year.
- (2) One academic year at STU is divided into two semesters.
- (3) Bachelor's, Engineer's, Master's, and doctoral studies begin at the beginning of the first semester of the academic year. Doctoral studies may also start at the beginning of the second semester of the academic year.

Article 36

Further Education at STU

- (1) STU provides further education as part of lifelong learning in accordance with generally binding legislation.
- (2) Further education enables people to obtain a partial or full qualification, or to supplement, renew, extend or deepen qualifications acquired at school, or to pursue interests and acquire the capacity to participate in civil society. Successful completion of further education does not qualify the participant for a degree.
- (3) Types of further education:
 - a) further vocational training in an accredited educational programme leading to the completion, renewal, extension or deepening of the qualifications necessary for the performance of a vocational activity,
 - b) retraining in an accredited educational programme leading to the acquisition of a partial qualification or to the acquisition of a full qualification – professional competence for one or more work activities in an occupation other than the one for which the person acquired the qualification through school education,
 - c) training of teaching and professional staff in accordance with specific regulations,
 - d) leisure education, civic education, education of the elderly and other education through which the participant pursues his/her interests, participates in the life of civil society and develops his/her personality in general.
- (4) Further education at STU is carried out in accredited educational programmes and non-accredited educational programmes.
- (5) Educational programmes may be delivered as full-time, distance or a combination thereof.
- (6) Further education at STU may be carried out in the state language or in a language other than the state language.
- (7) When preparing educational programmes of further education, STU and the faculty, if further education is carried out at the faculty, closely cooperate especially with state and local government authorities, professional associations, professional chambers and other legal and natural persons where

the graduates of further education can find employment.

- (8) Educational programmes usually end with a final examination and the defence of a thesis. Upon successful completion, participants may be issued a certificate. A certificate is always issued in accredited educational programmes.
- (9) The rules for the preparation, approval and implementation of further education programmes and the setting of fees associated with further education are regulated by the Rector's Directive.

Article 37

Conditions of Admission to University

- (1) The basic precondition for admission to the first degree study programme is the completion of full secondary education or complete secondary vocational education. Persons who have been granted asylum, subsidiary protection or temporary refuge may prove the condition under the first sentence of this point by an affidavit and a general academic aptitude test.
- (2) The basic precondition for admission to the second-degree study programme is a first university degree or the second university degree, while the sum of the number of credits obtained in the previous higher education studies, in which the higher education qualification was obtained, and the number of credits needed for the proper completion of the second degree programme, for which the applicant is applying, must be at least 300 credits.
- (3) The basic condition for admission to the third degree study programme is a second university degree.
- (4) An applicant who fails to prove fulfilment of the basic conditions for admission to the study by the time of verification of fulfilment of the conditions for admission may be admitted to the study conditionally, provided that he/she shall prove fulfilment of the basic conditions for admission to the study not later than on the date of enrolment.
- (5) Access to the study programmes of the first, second and third degrees at STU or at faculties of STU through the admission procedure is based on the principle of respecting qualities, abilities, knowledge, efforts, perseverance and dedication of the applicants. The admission procedure must assess the above attributes of applicants as comprehensively as possible.
- (6) The Rector is authorised to determine the rules and conditions of admission to the study programmes of the first, second and third degrees at STU by issuing the Internal Regulation of STU⁴⁹; this is without prejudice to the faculty's right to determine other conditions of admission to the study programmes carried out by the faculty.

Article 38

Framework Conditions for the Study of Foreigners

⁴⁹ Rules and conditions of admission to the study programmes of the first, second and third degrees at the Slovak University of Technology in Bratislava,

- (1) Foreigners study at STU:
 - a) as students according to the Act and the STU Statute,
 - b) based on international treaties to which the Slovak Republic is a party,
 - c) based on cooperation agreements concluded within the meaning of Art. 1(i) of the Act, in particular in the framework of international programmes, European Union academic mobility exchange programmes for and agreements between universities.
- (2) Foreigners can study at STU in the state language or in a language other than the state language in accredited study programmes in all degrees and forms of study or as part-time students based on international agreements and exchange programmes enabling the international academic mobility of students.
- (3) As regards enrolment, STU is governed by the provisions of the law regulating the residence of foreigners in the Slovak Republic.
- (4) STU also provides further education to foreigners.

Article 39

Tuition Fees, Study-related Fees

- (1) The tuition fees and study-related fees at STU are based on 10% of the average amount per full-time student of the total current expenditure provided by the Ministry of Education to public higher education institutions from the state budget within the approved budget breakdown in the previous calendar year. The base is rounded down to the nearest EUR 5.
- (2) The basis applies to the academic year that begins in the given calendar year.
- (3) The Rector determines the annual tuition fees for individual study programmes; if the study programmes are provided by the faculty, the Rector determines the annual tuition fees for such programmes based on the proposal of the Dean of the faculty.
- (4) STU charges applicants a fee to cover the material costs of the admission procedure. The fee is derived from the actual STU costs associated with these actions. The amount shall not exceed 25 % of the base referred to in paragraph 1 of this Article.
- (5) STU charges fees for the issuance of documents of study and copies thereof, and for the issuance of copies of documents of graduation. The amount of the fees is determined annually by the Rector's directive. The amount is derived from the actual STU costs associated with these actions.
- (6) The fee for the admission material support is paid in advance and proof of payment is attached to the application form; this does not apply if the admission material support fee is paid via the electronic application form in the academic information system. Unless the fee for the admission material support is paid, the applicant will be given a decision of non-admission to the study programme due to failure to meet another condition of admission to study. The fees referred to in point 5 of this Article must be paid in advance, at the latest with the performance of the action in question. Tuition fees must be

paid not later than 10 working days after the date of receipt of the decision on the student's obligation to pay tuition fees. Failure to pay tuition fees is considered a disciplinary offence.

- (7) The Rector may reduce or waive tuition fees and fees associated with studies, taking into account the student's academic performance, social and health condition or other factors worthy of special consideration, on the basis of an individual application by the student or applicant for studies. The Rector does not allow any postponement of the tuition fee due date. Determining the limits, conditions, application requirements, and other details in connection with the reduction or remission of tuition fees shall be governed by the Rector's directive in each academic year.
- (8) The obligation to pay the tuition and fees associated with the studies may be assumed by another natural or legal person.

Article 40

Social Support for Students

- (1) STU provides students with direct and indirect social support.
- (2) Scholarships are a direct form of social support.
- (3) Students of the first two degree programmes with permanent residence in the Slovak Republic, or students who have been granted asylum, subsidiary protection or temporary refuge, are granted a social scholarship subject to fulfilling the established conditions. The granting of social grants from the state budget is regulated by Act⁵⁰. Students are legally entitled to a social grant. The Rector decides on the entitlement to a social scholarship; as regards students enrolled in study programmes carried out at a faculty, the Dean of the relevant faculty decides on the entitlement.
- (4) The award of the incentive scholarship from the state budget is regulated by the Act⁵¹; details of the procedure for awarding and providing the incentive scholarship will be specified in the Internal Regulation of STU⁵².
- (5) The granting of a pregnancy grant from the state budget is regulated by the Act⁵³. Students are lawfully entitled to the pregnancy scholarship. The details of the procedure for awarding the pregnancy grant will be further regulated by the Internal Regulation of STU⁵². The Rector decides on the awarding of the pregnancy grant; as regards female students enrolled in study programmes carried out at the faculty, the Dean of the relevant faculty decides on its award.
- (6) STU awards, to the extent possible, scholarships from its own resources to students and graduates who completed their studies less than 90 days prior, especially for outstanding performance of study obligations, achievement of an outstanding result in the field of study, research, developmental, artistic or sporting activities, or as a one-off or regular social support. The conditions for the provision of scholarships from own resources are specified in the Internal

⁵⁰ Section 96 of the Act.

⁵¹ Section 96a of the Act.

⁵² Scholarship Regulations of the Slovak University of Technology in Bratislava.

⁵³ Section 96b of the Act.

Regulation of STU⁵².

- (7) In order to provide corporate scholarships for students, STU may enter into a scholarship programme agreement with an entrepreneur. The provision of company scholarships is regulated by the Act⁵⁴.
- (8) STU can provide loans to its students from the scholarship fund. The conditions for granting student loans are further specified in the Internal Regulation of STU⁵².
- (9) In particular, the following services are an indirect form of social support:
 - a) board and lodging as possible, with a contribution to the costs of board and lodging in purpose-built STU facilities,
 - b) financial support and organisational support for sporting activities, cultural activities and other student interest activities.
- (10) The conditions for the provision of social support to students shall be further regulated by the Internal Regulation of STU⁵² and the Rector's directive.

Article 41

Support for Students and Applicants with Specific Needs

- (1) STU creates a generally accessible academic environment by creating appropriate conditions for students with specific needs without compromising the requirements for their study performance.
- (2) A student with specific needs and the range of support services are determined by the Act⁵⁵.
- (3) In order to support students with specific needs, the STU has:
 - a) The STU Counselling Centre,
 - b) coordinators for students with specific needs.
- (4) Details on the competence of the STU Counselling Centre and coordinators for students with specific needs are further regulated in the Rector's Directive.

Article 42

Provision of Advice

- (1) STU provides free counselling to its students with the aim of improving their mental health and motivation to study, to help with problems that could jeopardise the proper completion of their studies and to help them find a job in the labour market. Counselling means especially psychological counselling, career counselling and counselling about effective learning.
- (2) Professional and methodological assistance in the field of counselling is provided by the STU Counselling Centre. The details of the provision of counselling are further regulated by the Rector's Directive.

⁵⁴ Section 97a of the Act.

⁵⁵ Section 100 of the Act.

Article 43
Students' Rights and Obligations

- (1) In particular, the student shall be entitled to:
 - a) study the programme of study to which he/she has been admitted,
 - b) have a study plan according to the rules of the study programme and the Internal Regulations of STU³⁷,
 - c) enrol in the next part of the study programme if he/she has fulfilled the obligations specified in the study programme or in the Internal Regulations of STU³⁷,
 - d) while respecting the time and capacity limitations given by the Internal Regulations of STU³⁷ and the study programme, to choose the tempo of study, the order of completion of courses while observing the prescribed continuity and to choose a teacher if a course is taught by several teachers,
 - e) apply to another university, including abroad,
 - f) participate in research, developmental or artistic activities and other creative activities of STU,
 - g) participate in the establishment and activities of independent associations operating at the University (student organisations) in accordance with the Act,
 - h) have the opportunity to comment on the quality of teaching and teachers at least once a semester in the form of an anonymous questionnaire,
 - i) contact the Rector or the Dean with any suggestion or request,
 - j) freely express opinions and comments on higher education,
 - k) for information and advisory services in relation to studies and to the possibility of graduates of study programmes being employed,
 - l) if he/she is subject to an obligation to pay tuition fees for concurrent study in two or more study programmes offered by a public university or a state university at the same level in the same academic year, to decide which study programme he/she will study free of charge in the academic year in question, if such student is entitled to free higher education,
 - m) under the conditions determined by the Internal Regulations of STU³⁷ to change the study programme within the same field of study.
- (2) If STU has made modifications to the study programme, the student continues in this study programme with courses and under the rules after the modification, unless the rules of the study programme stipulate otherwise.
- (3) Students shall be obliged to comply with the Internal Regulations of STU and its divisions.
- (4) Students shall also be obliged to:
 - a) protect and use STU property, resources and services economically,
 - b) pay tuition and other fees associated with studies according to the Act exclusively and directly to STU, and to truthfully state the facts relevant for determination thereof,

- c) notify the STU or the faculty, if enrolled in a study programme carried out at the faculty, of the address intended for the delivery of documents,
- d) use the e-mail address assigned to the student by STU,
- e) appear in person at the written summons of the Rector, Dean or an employee of STU authorised by them to discuss issues concerning the course or termination of his/her studies or issues related to his/her rights and obligations,
- f) by 30 September of the relevant academic year, notify the STU or the relevant faculty, if the student is enrolled in a study programme carried out at the faculty, in writing of the decision pursuant to point 1(l) of this Article.

Part VI.
Employment Relations Rules

Article 44
STU Staff

- (1) STU acts as an employer in employment relations.
- (2) Employment relations of STU employees are regulated by the Act and other special acts⁵⁶.
- (3) STU employs university teachers, researchers, artists and other staff.
- (4) As regards employment relations at the faculty, the faculties decide and act on behalf of STU to the extent determined by the STU Statute.

Article 45
University Teachers, Researchers, Artists

- (1) University teachers hold the positions of professors, visiting professors, associate professors, assistant professors, assistant lecturers and lecturers.
- (2) The posts of university teachers are filled by a selection procedure within the scope of the approved structure of positions of university teachers at the faculty and STU division that provides higher education, however it is not a faculty.
- (3) Researchers work in the positions of junior researcher and senior researcher. Artists work in the positions of junior artist or senior artist.
- (4) The Rector or the Dean, if the position is at the faculty, may, for a period not exceeding two years, with the consent of STU's Scientific Board, conclude an employment relationship with an eminent expert in the position of a university teacher, as a visiting professor. The post of Visiting Professor is not filled by a competitive procedure.

⁵⁶ For example, Act No. 311/2001 Coll. the Labour Code, as amended, Act No. 552/2003 Coll. on the Performance of Work in the Public Interest, as amended.

Article 46
Senior Staff

- (1) Senior employees are the employees listed in the law⁵⁷ and also employees at various managerial levels authorised to determine and assign work tasks to subordinate employees of the employer, to organise, direct and control their work and to give them binding instructions to that end⁵⁸.
- (2) STU senior employees are the Bursar, heads or directors of STU divisions according to Article 7 (1) (b) and (c) of the STU Statute and other employees determined by the Internal Regulations of STU⁵⁹.
- (3) The leading employees of the faculty are the Dean, the secretary of the faculty and individual heads of teaching, research, developmental or artistic, economic-administrative and information departments and other employees specified by the Internal Regulations of STU⁵⁹.
- (4) Positions of senior staff members specified by the STU Code of Practice are filled by means of a selection procedure.
- (5) Details of the selection procedure for the positions of STU senior staff members are specified in the Internal Regulation of STU²⁹.

Article 47
Filling Vacancies at STU

- (1) Formation, contents and termination of employment relationships at STU are regulated in more detail by the Internal Regulations of STU⁶⁰.
- (2) The details of the selection procedure are specified in the Internal Regulations of STU²⁹.
- (3) A university teacher may be released by the Rector or Dean, if the university teacher is assigned to a faculty, for not less than six months from teaching and other tasks and allow him/her to pursue only scientific work or artistic work, including possible scientific work or artistic work outside the territory of the Slovak Republic. The procedure for releasing a university teacher is specified in the Internal Regulation STU⁶⁰.

⁵⁷ Section 14, par. 1 of the Act.

⁵⁸ Section 9, par. 3 of Act No. 311/2001 Coll. the Labour Code as amended.

⁵⁹ Code of Practice of the Slovak University of Technology in Bratislava, Organizational Regulations of the Slovak University of Technology in Bratislava.

⁶⁰ Code of Practice of the Slovak University of Technology in Bratislava.

Part VII.
Economic Management of STU

Article 48
STU Budget

- (1) STU draws up a budget consisting of revenues and costs (hereinafter referred to as “STU’s budget”) for the calendar year and follows the budget as a basis for the financial security of its main activities and business activities. The Rector submits STU’s draft budget to STU’s Administrative Board for approval after it has been approved by STU’s Academic Senate.
- (2) At the end of the calendar year, STU prepares a statement of its management and an accounting of its financial relations with the budget of the Ministry of Education and submits it to the Ministry of Education by the deadline set by the Ministry of Education.
- (3) STU’s revenues include:
 - a) state budget subsidies,
 - b) tuition fees,
 - c) study-related fees,
 - d) income from further education,
 - e) income from STU property,
 - f) income from intellectual property,
 - g) income from own funds,
 - h) proceeds from donations,
 - i) other income from STU’s core business,
 - j) income from STU’s entrepreneurial activities.
- (4) STU revenues may also include subsidies from municipal budgets and budgets of higher territorial units.
- (5) The costs of STU are the costs needed for ensuring its core business and development.
- (6) STU may, subject to the consent of STU’s Academic Senate and STU’s Administrative Board, take loans from banks as a source of funding for research and developmental activities and for financing its capital expenditures.
- (7) Before entering into any loan agreement, STU shall be obliged to notify the Ministry of Education and the Ministry of Finance of the Slovak Republic in writing of the expected amount of the loan, the details of drawdown and repayment, and to inform in writing of the agreed changes in the contract not later than 15 days prior to the conclusion of any amendment to the loan contract.
- (8) STU can only take a loan if
 - a) the total amount of STU’s debt does not exceed 60 % of the actual revenue of the previous financial year, excluding revenue from state budget subsidies; and
 - b) the amount of annual loan instalments, including the payment of proceeds, does not exceed 25 % of the actual revenue of the previous financial year, excluding revenue from state budget subsidies.

- (9) Funds from the state budget subsidies cannot be used for loan instalments, including the payment of proceeds.
- (10) STU keeps accounting records in accordance with the special regulation. The Rector shall be entitled to issue the accounting methodology for the STU divisions.
- (11) STU's funds are kept in accounts according to special regulations.
- (12) STU's annual financial statements must be audited at least once every four years.

Article 49 Funding of STU

- (1) The main source of STU's funding are the state budget subsidies. STU also uses other sources to cover the expenses needed for its activities.
- (2) The Ministry of Education provides STU with subsidies for the implementation of accredited study programmes, for research, developmental or artistic activities, for the development of STU and for the social support of students.
- (3) The balance of the subsidies under point 2 of this Article not used at the end of the calendar year may be used by STU in the following calendar years if it has complied with the conditions specified in the subsidy contract, unless otherwise specified in the subsidy contract. Such balance does not affect the allocation of the following year's subsidy.
- (4) The balance of the student welfare subsidy granted to cover students' legal entitlements not used at the end of the calendar year is carried over to the following year. Such balance becomes a part of the student welfare subsidy in the following year.
- (5) Following the approval of the methodology of the subsidy breakdown for the STU divisions and following the subsidy breakdown to the STU divisions, STU publishes the methodology and the subsidy breakdown on its website.

Article 50 STU Funds

- (1) STU has, especially, the following financial funds:
 - a) reserve fund,
 - b) reproduction fund,
 - c) scholarship fund,
 - d) fund to support students with specific needs,
 - e) funds under special regulations.
- (2) STU funds, except for the funds under point 1(e) of this Article, are created from the positive total STU economic result and income therefrom and from the financial resources under the Act⁶¹. Earmarked cash donations and earmarked legacies shall be used in accordance with the intended use. STU's total

⁶¹ Section 16a, par. 4, 6 and 7 of the Act.

economic result is the sum of its profit/loss in its core business and its profit/loss in its entrepreneurial activities after tax.

- (3) The creation and use of STU funds is regulated by law⁶².
- (4) If the fund's financial resources are held in a separate account under specific regulations, the fund's balance shall be increased by credit interest and exchange gains and decreased by account maintenance expenses and exchange losses.
- (5) Distribution of STU's profit or settlement of loss for the previous calendar year may be made after the approval of the annual report on the economic management of STU, not later than until the end of the current calendar year.
- (6) Details on the creation and use of STU funds will be regulated by the Rector's Directive.

Article 51 STU Property

- (1) STU's property consists of the aggregate of property values, immovable property, movable property, receivables and other rights and other values measurable in money.
- (2) Disposal of STU property is governed by the special Act⁶³; the Administrative Board of STU performs the role of a collective body managing the property of STU, unless otherwise stipulated by the Act.
- (3) STU uses the property it owns to perform objectives in the field of educational, research, development, artistic activities and other creative activities.
- (4) STU may use the property for entrepreneurial activities under the conditions stipulated in the law and in the STU Statute, as well as for the provision of services to STU students and employees.
- (5) STU shall be entitled to agree in the lease agreement a lower rent than the rent for which such or comparable property is usually leased for the agreed purpose, at that time and place, or to conclude a contract on a loan, if it leases or lends its property to a legal entity – entrepreneur for the purposes of research and development carried out in the STU incubator, for a maximum period of three years. The leasing or loaning of property under these conditions must not compromise the quality, scope and availability of activities fulfilling the mission of STU. This is without prejudice to specific state aid rules.
- (6) STU may not grant loans, issue bonds, or issue, accept or validate promissory notes. STU may provide loans to its students.
- (7) If the debtor pays a claim that has already been written off by STU, such payment is not considered to be a consideration received without legal grounds and the debtor shall not be entitled to a refund of the amount paid.

⁶² Section 16a of the Act.

⁶³ Act No. 176/2004 Coll. on the Management of Property of Public Institutions, and on Amendments of the Act of the National Council of the Slovak Republic No. 259/1993 Coll. on the Slovak Forestry Chamber, as amended by Act No. 464/2002 Coll.

Article 52
Entrepreneurial Activity

- (1) STU carries out entrepreneurial activity, in which it carries out, for remuneration, activities related to its educational, research, developmental, artistic or other creative activities or activities aimed at a more efficient use of human resources and property. Entrepreneurial activity must not compromise the quality, scope and availability of activities fulfilling the mission of STU.
- (2) The costs of the entrepreneurial activity must be covered by the income from it. The funds obtained from this activity are used by STU to perform the pursued objectives for which it was established.
- (3) In its accounts, STU keeps revenues and costs associated with entrepreneurial activity separate from revenues and costs associated with its main activity. STU maintains income and expenses related to entrepreneurial activities in a separate current account or in separate current accounts. Income and expenses from entrepreneurial activities are part of STU's budget.
- (4) More detailed conditions of entrepreneurial activities are specified in the Internal Regulations of STU³⁶.

Part VIII.
Ceremony

Article 53
Insignia, Gowns, Seal, Rector's Signature Tune and the STU logo

- (1) The insignia – the sceptre, Rector's chain, chains of Vice-Rectors, chains of Deans, chains of faculty Vice-Deans and chains of Promoters are symbols of authority and responsibility.
- (2) Gowns are ceremonial clothing used during academic ceremonies and academic festivities at STU and at ceremonial events held outside STU, at which STU is represented externally. Academic officials of STU, academic officials of faculties, other important personalities of STU, distinguished guests of STU and bedel are entitled to use the gowns at STU.
- (3) The STU seal is used by STU and its faculties to mark university diplomas, decrees and honorary degree diplomas, degrees and scientific ranks, and STU awards.
- (4) The STU Rector's signature tune accompanies the arrival and departure of the Rector as the highest representative of STU. It is used during all academic ceremonies and academic ceremonies held at STU, during which the insignia and the STU gowns are used. It is associated exclusively with the person of the Rector or the Vice-Rector, if the latter is entrusted with representing the Rector during an academic ceremony or an academic ceremony at STU.
- (5) The STU logo
 - a) is formed by an array of 12 dots and the abbreviation "STU",
 - b) allows for easy identification of individual faculties; each faculty has its

- own colour identification respecting their established colour designation,
- c) may be used in a manner regulated in the Internal Regulations of STU⁶⁴.
- (6) The documentation of insignia, gowns, seals, the Rector's signature tune and the STU logo is stored in the STU Archives.
 - (7) The rules for the use of the insignia, gowns, seal and seal of the Rector shall be regulated by the Rector's directive.

Article 54

Academic Ceremonies and Academic Festivities at STU

- (1) Academic ceremonies help preserve the traditions of STU. These include taking the academic oath.
- (2) Academic ceremonies held at STU are:
 - a) Matriculation – the ceremonial enrolment and admission of new students,
 - b) Graduation – the ceremonial awarding of academic degrees and academic ranks,
 - c) Inauguration – the ceremonial induction of the Rector and the Dean.
- (3) Academic functionaries are entitled to the following titles:
 - a) “Magnificencia” for the Rector,
 - b) “Spectability” for the Dean,
 - c) “Honourability” for the Promoter, President of STU's Academic Senate, Academic Senate of the faculty, Vice-Rector, Vice-Dean and other academic functionaries present at the academic ceremony.

It is mandatory to use these titles during academic ceremonies.

- (4) The conduct of academic ceremonies is governed by the Rector's directive.
- (5) Academic ceremonies at STU, during which insignia and gowns may be worn, are in particular the opening ceremony of the academic year, the ceremonial meeting of STU's Scientific Board and faculty Scientific Boards, the awarding of decrees to newly appointed associate professors, professors, visiting professors and emeritus professors, the awarding of scientific degrees, commemorative letters, commemorative diplomas to STU graduates, STU awards and the reception of distinguished domestic and foreign guests.

Article 55

STU Awards

- (1) The STU Rector grants the following STU awards:
 - a) Medal of Juro Hronec,
 - b) STU Medal,
 - c) STU plaque,
 - d) Samuel Mikovíni Award,
 - e) Rector's Awards, which are, in particular, the Scientist of the Year,

⁶⁴ Rules of use and protection of the logo of the Slovak University of Technology in Bratislava.

Young Scientist, Rector's Award for Artistic Achievement, Rector's Award for the Best Publications, Teacher of the Year, Rector's Award for Extraordinary Results in Educational Activities, Woman in Science, Student of the Year and Rector's Award for the Best Graduates of STU.

- (2) Details on the relevant STU awards are regulated by the Rector's Directive.

Part IX.

Transitional and Final Provisions

Article 56

Transitional Provisions

- (1) STU bodies established under the Act effective until 24 April 2022 are considered as STU bodies under the Act and the STU Statute.
- (2) The Academic Senate of the faculty established according to the Act effective until 24 April 2022 is considered as the Academic Senate of the faculty according to the STU Statute.
- (3) The faculty Scientific Board established according to the Act effective until 24 April 2022 is considered as the faculty Scientific Board according to the STU Statute.
- (4) The faculty Disciplinary Commission established under the Act effective until 24 April 2022 is considered as the faculty Disciplinary Commission according to the STU Statute.
- (5) The term of office of the faculty body members referred to in points 2 to 4 of this Article commenced prior to the entry into force of the STU Statute, will be completed in accordance with the regulations under which these bodies were established.
- (6) Faculty Vice-Deans and secretaries appointed before the entry into force of the STU Statute are considered as faculty Vice-Deans and secretaries according to the STU Statute, while the term of office of Vice-Deans appointed before the entry into force of the STU Statute expires on the date of expiry of the term of office of the respective Dean.
- (7) Provisions of the faculty regulations in conflict with the STU Statute shall cease to be valid on the date of entry into force of the STU Statute.

Article 57

Final Provisions

- (1) Should any problems arise with the interpretation of the provisions of the STU Statute, the interpretation will be made by STU's Academic Senate based on a proposal by the Presidium of STU's Academic Senate.

- (2) The STU Statute may be amended by means of numbered amendments. Amendments to the STU Statute are subject to approval by STU's Academic Senate and registration with the Ministry of Education.
- (3) The Rector is authorised to issue the full text of the STU Statute whenever it is amended.
- (4) The Statute of the Slovak University of Technology in Bratislava approved by STU's Academic Senate on 23 September 2002 and registered by the Ministry of Education of the Slovak Republic on 29 November 2002 as amended by the amendments number 1 to 12 is repealed.
- (5) The STU Statute was approved by STU's Academic Senate on 01 February 2023.
- (6) The STU Statute shall enter into force on the date of its registration by the Ministry of Education, Science, Research and Sport of the Slovak Republic and into effect on 1 September 2023.

prof. Ing. Marián Peciar, PhD⁶⁵
President of the Academic Senate of STU

Dr. h. c. prof. h. c. prof. Dr. Ing. Oliver Moravčík⁶⁵
Rector

Note:

The reverse side of page 45 contains the text:

⁶⁵ The original of the Statute of the Slovak University of Technology in Bratislava signed and registered by the Ministry of Education, Science, Research and Sport of the Slovak Republic, is stored and available for inspection at the Legal and Organizational Department of the Rector's Office of STU.

“According to section 15, par. 3 and section 103 of Act No. 131/2002 Coll. on Higher Education, and on Amendment and Supplementation to Certain Acts, as amended, this Internal Regulation of the university has been registered by an employee of the Ministry of Education, Science, Research and Sport of the Slovak Republic (followed by the handwritten name of the employee), Department of Higher Education.

In Bratislava, on 06 March 2023, signature and round stamp of the Ministry of Education, Science, Research and Sport of the Slovak Republic”.