

The Rector of the Slovak University of Technology in Bratislava (hereinafter referred to also as the “STU” or the “University”) in line with § 51 par. 4 lett. g) of Act No. 131/2002 Coll. on Universities and on changes and supplements to certain acts, as amended (hereinafter referred to only as the “Act”), in line with Art. 4 point 2 of the Statutes of the STU, as amended by its amendments no. 1 through 11 and in line with the relevant provisions of the internal regulations of the STU No. 4/2013 “Study Regulations of the Slovak University of Technology in Bratislava”, as amended by its amendments number 1 and 2 (hereinafter referred to only as the “STU Study Regulations”)

issues

the following

Methodological regulation for creating the recommended study plans for study programmes of the first, second and third degrees of study at the Slovak University of Technology in Bratislava

Article 1 Introductory provisions

1. The methodological regulation for creating the recommended study plans for first, second and third degree study programmes at the Slovak University of Technology in Bratislava (hereinafter referred to as the “methodological regulation”) lays out the framework rules for the creation of recommended study plans for the first, second and third degree study programmes¹ at the Slovak University of Technology in Bratislava.
2. For the purposes of this methodological regulation, a faculty is also understood to mean a part of STU which provides a university education but which is not a faculty.

Article 2 General rules for creating a recommended study plan

1. The recommended study plan for a study programme of the first, second and third degree study consists of compulsory subjects, compulsory elective subjects and a certain number of credits set aside for elective subjects, which a student has to enrol in to complete his/her studies and obtain a sufficient number of credits in the relevant part of the study². An elective subject according to the first sentence of this point is understood to be any subject offered at the relevant faculty, at another faculty within the STU, at another

¹ § 51 point 4 lett. g) of Act no. 131/2002 Coll. in combination with Art. 2 point 5 lett. g), Art. 2 point 9 and Art. 11 of the STU Study Regulations, as amended.

² § 3 par. 2 of Decree no. 614/2002 Coll. on the study credit system, as amended, in combination with Art. 4 point 2 of the STU Study Regulations, as amended.

university in the Slovak Republic or at a university abroad, whereby a student can obtain credits only once during his/her study³.

2. A recommended study plan is assembled to allow flexibility in the trajectories of learning and to achieve the educational outcomes⁴.
3. Compulsory elective and elective subjects are considered as optional paths in the recommended study plan.
4. Compulsory elective subjects assigned to one group do not have to consist of the same educational activities; they do not have to have the same hourly range and they do not have to be assigned the same number of credits⁵ that a student receives after their successful completion.
5. One credit at the STU corresponds to 25 to 30 hours of student work needed to acquire the prescribed educational results⁶.
6. Only such a subject after whose successful completion a student will receive at least one credit may be included in a recommended study plan⁷.
7. The recommended study plan is designed so that the student workload for the whole academic year is in line with the standard student workload⁸.
8. A student's workload for a semester may differ from the standard student workload, and this shall not affect the provisions of point 7 of this Article.
9. The final thesis, together with its defence, forms one subject⁹, which is assigned the following recommended number of credits:
 - a) bachelor thesis and its defence, a maximum of **20 credits**,
 - b) diploma thesis and its defence, a maximum of **25 credits**,
 - c) dissertation and its defence, **30 credits**¹⁰,
10. Students will receive credits for their final thesis only after its successful defence, which is part of the state exams¹¹.

³ § 4 par. 2 of Decree no. 614/2002 Coll. on the study credit system, as amended, in combination with Art. 9 point 5 of the STU Study Regulations, as amended.

⁴ Art. 4 point 2 Standards for the study programme of the Slovak Accreditation Agency for Higher Education.

⁵ § 62 par. 2 of Act no. 131/2002 Coll. in combination with Art. 9 point 3 of the STU Study Regulations, as amended.

⁶ § 60 par. 2 and 3 and § 62 par. 3 of Act no. 131/2002 Coll. in combination with Art. 9 point 3 of the STU Study Regulations as amended.

⁷ § 4 par. 1 of Decree no. 614/2002 Coll. on the study credit system, as amended, in combination with Art. 9 point 2 of the STU Study Regulations, as amended.

⁸ § 62 par. 3 of Act no. 131/2002 Coll in combination with Art. 9 point 4 of the STU Study Regulations, as amended.

⁹ § 51 par. 3 of Act no. 131/2002 Coll. in combination with Art. 18 point 1 of the STU Study Regulations, as amended.

¹⁰ Art. 30 point 5 of the STU Study Regulations, as amended.

¹¹ § 51 par. 3 of Act no. 131/2002 Coll. in combination with Art. 18 point 2 of the STU Study Regulations, as amended.

11. A dissertation examination is a part of the state exams¹². A dissertation examination, which consists of the written work to the dissertation examination and its defence, is assigned **20 credits**¹⁰.
12. The recommended study plan for full-time and part-time study of an identical study programme consists of the same subjects or of subjects with the same educational activities and study methods¹³.
13. For the purposes of this methodological regulation and for filling in the course information sheet, direct teaching includes the completion of the educational activities required for successful completion of the course in direct contact of the student with the teacher, the thesis supervisor and the adviser or another person responsible for the course, in particular lectures, exercises, seminars, laboratory exercises, construction exercises.
14. Direct teaching may take place by the full-time attendance method, the distance method or a combined method. The scope of the attendance, distance or combined method is defined in the course's information sheet.
15. The range of direct teaching of the subject in lessons per week is presented in the course information sheet and in the recommended study plan. If the course is not taught weekly during the semester, the total number of hours per semester is given.
16. For the purposes of this methodological regulation and for completion of the course information sheet, indirect teaching includes the completion of educational activities required for successful completion of the course without direct contact of the student with the teacher. This includes, in particular, self-study, independent creative activity, preparation for the educational activities of the subject, preparation for regular inspection and overall inspection of the study results within the relevant subject¹⁴.
17. The hourly range of direct and indirect teaching per semester shall correspond to the number of credits assigned to the subject.

Article 3

Additional rules for the creating the recommended study plan of the study programme of the first degree of study and the study programme of the second degree of study

1. The recommended share of the student's load in connection with the elective paths is up to 40% of the total load of the study programme¹⁵. In justified cases, the recommended share of the student's workload associated with elective paths may be higher. The share of the student's workload associated with elective paths in the study may vary at different stages of the study.

¹² § 54 par. 3 of Act no. 131/2002 Coll. in combination with Art. 36 point 1 of the STU Study Regulations, as amended.

¹³ § 60 par. 7 of Act no. 131/2002 Coll in combination with Art. 3 point 5 of the STU Study Regulations, as amended.

¹⁴ Art 13 point 1 of the STU Study Regulations, as amended.

¹⁵ Documents for consultations on the proposed methodology for assessing standards: [Podklady-ku-konzultaciam-navrhu-metodiky-14-7-2020.pdf \(saavs.sk\)](https://saavs.sk/Podklady-ku-konzultaciam-navrhu-metodiky-14-7-2020.pdf).

2. The recommended share of the student's workload associated with elective courses is up to 10% of the total workload of the study programme. In justified cases, the recommended share of the student's workload associated with elective courses may be higher. The share of the student's workload associated with elective courses may vary in different levels of study.
3. The recommended range of direct teaching in first degree study programmes is 20 to 26 hours per week. This range shall include the direct teaching of compulsory, compulsory elective and elective subjects, in addition to direct teaching of the subject physical education.
4. The recommended range of direct teaching in second degree study programmes is 20 to 24 hours per week. This range includes direct teaching of compulsory, compulsory elective and elective subjects, in addition to direct teaching of the subject physical education.
5. The recommended study plan also contains subjects through whose completion the student shall acquire soft skills. The recommended number of credits that a student acquires by completing these subjects is up to 15 credits. The number of credits that a student obtains by completing courses focused on acquiring soft skills may vary in different levels of study.
6. The teaching of the English language is done in first-degree study programmes within a subject provided for at least two semesters. The educational activity of the subject English language is practice.
7. The teaching of physical education is done in the study programmes of the first degree of study within the compulsory subject provided in at least two semesters of study. If the faculty does not have a workplace offering physical education, it shall assign physical education in the recommended study plans of first degree study programmes at least as an elective subject provided in at least two semesters of study.
8. The subject of physical education is provided in the scope of two hours of direct teaching per week with assigned 1 credit per semester. The educational activity of the subject physical education is exercise, and the subject ends with a credit.
9. It is recommended to assign physical education in the recommended study plan as an elective subject in at least the next two semesters of the study programme of the first degree study programme and as an elective subject in at least two semesters in the plan of the second degree study programme.
10. The range of physical education may not be reduced when harmonizing study programmes with the standards.
11. The recommended study plan of the first degree study programme may take into account the shortening of teaching in the last semester of study to the number of weeks to be determined by the faculty. The examination period of the last semester of the study shall last for at least 4 weeks¹⁶.
12. The recommended study plan of a second degree study programme may take into account the shortening of teaching in the last semester of study to the number of weeks

¹⁶ Art 8 point 3 of the STU Study Regulations, as amended.

to be determined by the faculty. The examination period of the last semester of study lasts at least one week¹⁶.

13. When determining the duration of the examination period in the last semester of study, the faculty shall take into account the number of examinations that the student must pass. The recommended time for preparing a student for one exam and passing the exam is one week.

Article 4

Additional rules for the creating the recommended study plan of a third degree study programme

1. Third-degree study programmes consist of a study part and an academic part¹⁷.
2. It is recommended to create a recommended study plan from the same subjects in both full-time and part-time study of an identical study programme.
3. It is recommended to assign to the recommended study plan of the first year of the third degree the subjects the methodology of academic work 1 and the methodology of academic work 2 or their equivalents, as a rule, as compulsory subjects. Each of these subjects has a recommended range of two hours of direct instruction per week and is assigned a minimum of one credit per semester.

Article 5

Final provisions

1. This methodological regulation acquires validity and force on the day of its issuance.

Dr.h.c. prof.h.c. prof. Dr. Ing. Oliver Moravčík
entrusted with performing the function of rector

¹⁷ § 54 par. 8 through par. 10 of Act no. 131/2002 Coll. in combination with Art. 30 of the STU Study Regulations, as amended.