

**Methodological regulation
for the admission procedure for bachelor's study programmes
at the Slovak University of Technology in Bratislava**

In line with Art. 4 (2) of the Statute of the Slovak University of Technology in Bratislava (hereinafter referred to as the "STU"), as amended by its amendments no. 1 to 11, and in line with the relevant provisions of internal regulation of the STU no. 5/2013 "Rules and conditions of admission to the study of first, second and third degree study programmes at the Slovak University of Technology in Bratislava", as amended (hereinafter "Rules and conditions of admission to the STU"), and pursuant to § 56 (2) of Act No. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts, as amended by Act No. 137/2022 Coll. (hereinafter referred to as the "Act"),

I issue

the following binding

methodological regulation:

1. This methodological regulation is issued in the interest of ensuring compliance with a uniform procedure for the admission of applicants for bachelor's degree programmes at the STU (hereinafter referred to as "first degree study programmes") who were granted asylum or offered subsidiary protection or temporary refuge.
2. Unless otherwise provided in a specific provision of this methodological regulation, where the "faculty" is mentioned, this shall also mean the STU Institute of Management; all phrases are relevant to the meaning of the affected provision unless this is contrary to the nature of that provision.
3. Basic conditions for admission to study (Article 3 of the Rules and Conditions of Admission to the STU)
 - 3.1. The basic condition for admission to the study programme of the first degree or to the study programme pursuant to § 53 (3) of the Act is the obtaining of a complete secondary education or a complete secondary vocational education¹.
 - 3.2. An applicant for a first-degree study programme at STU who has been granted asylum or offered subsidiary protection or temporary refuge and who is unable to prove fulfilment of the basic admission condition under point 3.1 of this methodological regulation with a document equivalent to a school-leaving examination certificate issued in the Slovak Republic may demonstrate fulfilment of the condition under point 3.1 of this methodological regulation by a declaration on oath, a sample of which forms Annex no. 1 of this methodological regulation, and a test of the general study prerequisites (hereinafter referred to as a "VŠP test"), for example a SCIO certificate.
 - 3.3. Condition of proof by means of a VŠP test according to point 3.2. of this methodological regulation is fulfilled if the success rate on the VŠP test is at least 50%, if the VŠP test consists of several parts, the success rate of each part is at least 50%; in the case of a SCIO certificate, the percentile of each part of the VŠP test is at least 50.

¹ § 56 (1) of the Act in conjunction with Art. 3 (1) of the Rules and Conditions of Admission to the STU

4. Additional conditions for admission to study (Article 4 of the Rules and Conditions of Admission to the STU)
 - 4.1. During a crisis situation, the faculty may change the information specified in § 57 (5) of the Act and publish them in a different period than provided for in § 57 (5) of the Act. A change of information may also be performed repeatedly. Approval by the faculty's academic senate is not required to change the information. If this involves a change of date, the faculty shall publish it no later than 14 days before this date in line with § 108e of the Act. For the purposes of this methodological regulation, a crisis situation is understood to mean an exceptional situation, an emergency situation or a state of emergency.
 - 4.2. If the faculty, within the framework of other conditions of admission to the study programme of the first degree, takes into consideration the results from the secondary school for the applicant, it may adjust the conditions of admission according to point 4.1. of this methodological regulation and set the verification of other conditions of admission to study by an entrance examination in the case of an applicant for first-degree study programmes at the STU who has been granted asylum or offered subsidiary protection or temporary refuge and who is unable to prove his/her secondary school results.
 - 4.3. The faculty shall ensure that comparable admission conditions are created for all applicants for the study of the relevant study programme.
5. For the purpose of demonstrating the fulfilment of the basic conditions of admission and other conditions of admission according to points 3 and 4 of this methodological regulation, the applicant for first degree study programmes at the STU shall submit to the faculty a copy of the document on the granting of asylum or providing subsidiary protection or temporary refuge.
6. An applicant who is unable to demonstrate the fulfilment of the basic conditions for admission to study according to point 3.2. of this methodological regulation at the time of verification of the fulfilment of the conditions for admission may be admitted to the study conditionally, provided that he/she is obligated to demonstrate the fulfilment of the basic conditions of admission to the study no later than on the day determined for enrolment².
7. The right of an applicant for enrolment for study who has been admitted conditionally for study according to point 6 of this methodological regulation shall expire if he/she does not demonstrate fulfilment of the basic conditions for admission at the latest on the day determined for enrolment³.

Dr.h.c., prof.h.c., prof. Dr. Ing. Oliver Moravčík⁴
Rector STU

² § 58 par. 1 of the Act in connection with Art. 5 (1) Rules and Conditions of Acceptance to the STU

³ § 59 par. 1 of the Act in connection with Art. 5 (1) Rules and Conditions of Acceptance to the STU

⁴ This document is signed electronically.

ČESTNÉ VYHLÁSENIE / SWORN STATEMENT

Dolu podpísaný uchádzač¹ / *The below-signed applicant*¹

Meno, priezvisko / *Name, Surname*:

Dátum narodenia / *Date of Birth*:

Miesto narodenia / *Place of Birth*:

Štátne občianstvo / *Citizenship*:

Adresa pobytu / *Address*:

v súlade § 56 ods. 2 zákona č. 131/2002 Z. z. o vysokých školách a o zmene a doplnení niektorých zákonov v znení zákona č. 137/2022 Z. z. (ďalej len „zákon“) čestne vyhlasujem, že som získal/získala vzdelanie rovnocenné úplnému strednému vzdelaniu alebo úplnému strednému odbornému vzdelaniu v Slovenskej republike² absolvovaním strednej školy:

in accordance with § 56 (2) of Act No. 131/2002 Coll. on Universities, as amended by certain acts and as amended by Act 137/2022 Coll. (hereinafter referred to as „the Act“), I hereby swear that I have completed education equal to complete secondary education or complete secondary professional education in the Slovak Republic² by graduating from a secondary school:

názov strednej školy / *name of secondary school*:

sídlo strednej školy / *residence of secondary school*:

rok absolvovania štúdia na strednej škole / *year of graduation of secondary school*:

Toto čestné vyhlásenie predkladám pre účely preukázania splnenia základných podmienok prijatia na štúdium študijného programu prvého stupňa podľa § 56 ods. 1 zákona na Slovenskej technickej univerzite v Bratislave.

I present this sworn statement for the purpose of proving the fulfillment of basic conditions of admission for studies of a first-level study programme at the Slovak University of Technology in Bratislava in accordance with § 56 (2) of the Act.

Súčasne s týmto čestným vyhlásením predkladám test všeobecných študijných predpokladov a kópiu dokladu o udelení azylu, poskytnutí doplnkovej ochrany alebo poskytnutí dočasného útočiska.

Along with this sworn statement, I am also submitting a test of general academic prerequisites and a copy of proof of being granted asylum, additional protection or temporary shelter.

V / *In*, dňa / *on*

.....
Podpis uchádzača / *Signature of applicant*

¹ Uchádzačom je osoba, ktorej bol udelený azyl, poskytnutá doplnková ochrana alebo poskytnuté dočasné útočisko. / *An applicant is a person that has been granted asylum, additional protection or temporary shelter.*

² § 16 zákona č. 245/2008 Z. z. o výchove a vzdelávaní (školský zákon) a o zmene a doplnení niektorých zákonov v znení neskorších predpisov. / *§ 16 of Act No. 245/2008 Coll. on schooling and education (School Act), as amended by certain laws.*